

CHIPPEWA JUNIOR/SENIOR HIGH SCHOOL

466 South Portage Street

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Mr. Rob Marshall

Assistant Principal

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Mr. Mike Bohley

Athletic Director/Dean of Students

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Mr. Matthew Rodriguez

Principal

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Mrs. April Roth-Kimber

School Counselor

april.rothkimber@chippewaschools.com

Mrs. Jenna Berens

School Counselor

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Board of Education

| | |
|---------------------|----------------|
| Mr. Jeremy Golub | President |
| Mrs. Linda Fenn | Vice President |
| Mr. T.J. DeAngelis | Member |
| Mr. Kyle Schafrath | Member |
| Mr. Jay Hershberger | Member |

Central Office Administration

| | |
|-----------------------|------------------------------|
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| Mrs. Becky Cargill | Assistant Treasurer |
| Mrs. Marilyn Roehrich | Treasurer Aide |
| Mrs. Caity Schrock | Director of Student Services |
| Mrs. Jodi Hughes | Literacy Coordinator |

Chippewa Junior/Senior High School Faculty

| | |
|--------------------------|------------------------------------|
| Mr. Matthew Rodriguez | Principal |
| Mr. Rob Marshall | Assistant Principal |
| Mr. Mike Bohley | Dean of Students/Athletic Director |
| Mrs. Traci Zollinger | Secretary |
| Mrs. Crystal Hershberger | Athletic Secretary |
| Mrs. Karen Reeves | Secretary |
| Mrs. April Roth-Kimber | School Counselor |
| Mrs. Jenna Berens | School Counselor |
| Mrs. Tricia Barr | Guidance Secretary |
| Miss. Brittany Akins | Business/Computer |
| Ms. Kim Barnhouse | Intervention Specialist |
| Miss. Elle Bonnema | Science |
| Mr. Adam Brown | History |
| Mrs. Lesli Carroway | Aide |
| Mrs. Ruth Coney | Science |
| Mr. Drew Conyers | Physical Education/Health |
| Mrs. Kris Cormell | Cafeteria |
| Mrs. Emily Costanzo | Math |
| Miss. Olivia DeMeio | Social Studies |
| Mr. Dan Edwards | Intervention Specialist |
| Mrs. Rachel Ferris | French |
| Mr. Ken Gasser | Mathematics |
| Mr. Scott Geiser | Mathematics |
| Mrs. Annette Gibson | Cafeteria |
| Mr. Nicholas Hann | Band |
| Mr. Jeff Hetsch | Custodian |
| Mrs. Connie Jennings | Aide |
| Mr. Brady Jones | Social Studies |
| Mr. C.J. Julian | Social Studies |
| Mrs. Kati Kager | English |

| | |
|---------------------------|-------------------------|
| Mrs. Shauna Knight | Choir |
| Mrs. Stacy Lambert | Cafeteria |
| Mrs. Mary Kay Lattea | Aide |
| Mrs. Susan Leach | Mathematics |
| Mr. Ian Leja | Intervention Specialist |
| Mr. Daryl Lepley | Technology/History |
| Ms. Kelly Leway | Intervention Specialist |
| Mr. TJ Lindeman | History |
| Mr. Sean Linder | Technology |
| Mr. Steve Liptak | History |
| Mrs. Leslie Marshall | English |
| Mr. Rick McMerrell | Mathematics |
| Mr. Pat McNutt | Science |
| Mrs. Sarah Mitchell-Skuza | Cafeteria |
| Mrs. Beth Ogg | Science |
| Mr. Jeff Ogg | Aide |
| Mr. Nathan Reutter | Science |
| Mr. Tim Robison | Mathematics |
| Mr. Nate Sample | Resource Officer |
| Mr. Michael Santee | Spanish |
| Mrs. Chrissy Schafrath | Cafeteria Supervisor |
| Ms. Courtney Schtucka | Language Arts |
| Ms. Hailee Sellers | Math/ELA |
| Mrs. Margaret Shaffer | Tutor |
| Mrs. Rachel Silasi | Art |
| Mrs. Lisa Smith | Language Arts |
| Mr. Steve Smith | English |
| Mr. Bryan Spence | Custodian |
| Mrs. Angela Sprain | Intervention Specialist |
| Miss. Maegan Storad | Social Studies |
| Mr. Josh Struass | Art |
| Mrs. Kyle Metzger | Intervention Specialist |
| Mrs. Becky Tackett | Cafeteria |
| Mrs. Jennifer Wolfe | English |
| Mrs. Emily Yost | Nurse |
| Mrs. Krissy Youngblood | Cafeteria |
| Mrs. Katie Zollinger | Aide |

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Chippewa Local Schools 2023/2024 School Year Calendar

| <p>Staff 11 Students 8</p> <p>16 New Teacher Orientation 17 Teacher Prof Day 18 Teacher Work Day 21 Convocation 22 First Day for Students</p> | <p>AUGUST '23</p> <table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td></tr> <tr><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td></tr> <tr><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td></tr> <tr><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td></tr> <tr><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td></tr> </tbody> </table> | S | M | T | W | Th | F | S | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | | | | | | | |
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| <p>Staff 19 Students 19</p> <p>4 Labor Day – No School 11 Fair Day - No School</p> | <p>FEBRUARY '24</p> <table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr><td></td><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td></tr> <tr><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr> <tr><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td></tr> <tr><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td></tr> <tr><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td></td><td></td></tr> </tbody> </table> <p>Staff 19 Students 19</p> <p>16 No School 19 Presidents' Day - No School</p> | S | M | T | W | Th | F | S | | | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | | | | | | | | | |
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| <p>Staff 22 Students 21</p> <p>27 Teacher Prof Day – No School</p> | <p>SEPTEMBER '23</p> <table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr><td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td></tr> <tr><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> <tr><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td></tr> <tr><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td></tr> <tr><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td></tr> </tbody> </table> | S | M | T | W | Th | F | S | | | | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | | | | | | | |
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| <p>Staff 19 Students 19</p> <p>22-24 Thanksgiving Break No School</p> | <p>MARCH '24</p> <table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr><td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td></tr> <tr><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> <tr><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td></tr> <tr><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td></tr> <tr><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td></tr> <tr><td>31</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </tbody> </table> <p>Staff 16 Students 16</p> <p>29 Good Friday 25-29 Spring Break -No School 31 Easter</p> | S | M | T | W | Th | F | S | | | | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | | | | |
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| 31 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Staff 13 Students 13</p> <p>21 - Jan 2 Christmas Break No School</p> | <p>OCTOBER '23</p> <table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> <tr><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td><td></td></tr> </tbody> </table> | S | M | T | W | Th | F | S | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | | | | | | | | | |
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| <p>Staff 19 Students 19</p> <p>1 New Year's Day 4 School Resumes</p> <p>15 M.L. King Day –No School</p> | <p>APRIL '24</p> <table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td></tr> <tr><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td></tr> <tr><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td></tr> <tr><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td></tr> <tr><td>28</td><td>29</td><td>30</td><td></td><td></td><td></td><td></td></tr> </tbody> </table> <p>Staff 22 Students 22</p> | S | M | T | W | Th | F | S | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | | | | | | | | | | | |
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| <p>Staff 19 Students 19</p> <p>1 Convocation Day 2 Teacher Work Days 2 Conference Days 2 Professional Dev Days</p> | <p>NOVEMBER '23</p> <table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td></td></tr> <tr><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr> <tr><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr> <tr><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr> <tr><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td></td><td></td></tr> </tbody> </table> <p>Staff 22 Students 21</p> <p>30 Last Day For Students 31 Teacher Work Day 27 Memorial Day</p> | S | M | T | W | Th | F | S | | | 1 | 2 | 3 | 4 | | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | | | | | | | | | |
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| <p>Staff 19 Students 19</p> <p>1st nine weeks 42 Days 2nd nine weeks 38 Days 3rd nine weeks 49 Days 4th nine weeks 48 Days Total Student Days 177 Days</p> | <p>DECEMBER '23</p> <table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr><td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td></tr> <tr><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> <tr><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td></tr> <tr><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td></tr> <tr><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td></tr> <tr><td>31</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </tbody> </table> <p>Staff 13 Students 13</p> | S | M | T | W | Th | F | S | | | | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | | | | |
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| 17 | 18 | 19 | 20 | 21 | 22 | 23 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 31 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Staff 19 Students 19</p> <p>1 Convocation Day 2 Teacher Work Days 2 Conference Days 2 Professional Dev Days Staff Days 184</p> | <p>JANUARY '24</p> <table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td></tr> <tr><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td></tr> <tr><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td></tr> <tr><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td></tr> <tr><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td></tr> </tbody> </table> <p>Staff 19 Students 19</p> | S | M | T | W | Th | F | S | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | | | | | | | | |
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| <p>JUNE '24</p> <table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></tr> <tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr> <tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr> <tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr> <tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr> <tr><td>30</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </tbody> </table> | | S | M | T | W | Th | F | S | | | | | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | | | | | | |
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2023-2024 Chippewa SENIOR High School Bell Schedule

| | |
|-----------------|-----------------------------|
| Doors unlock at | 7 am |
| Warning Bell | 7:10 |
| Period 1 | 7:18-8:04 |
| Period 2 | 8:06-8:52 |
| Period 3 | 8:54-9:40 |
| Period 4 | 9:42-10:28 |
| Period 5 | 10:30-11:16 (announcements) |
| Period 6 | A 11:18-11:48 |
| | B 11:48-12:18 |
| | C 12:20-12:50 |
| Period 7 | 12:52-1:38 |
| Period 8 | 1:40-2:26 |

**Late Arrival for 1st period is available to 11th & 12th graders*

***Early release for 8th period is available to 11th & 12th graders*

****Flex schedule to arrive early OR late based on classes available to 12th graders only
(1st OR 8th period for Juniors only)*

2023-2024 Chippewa JUNIOR High School Bell Schedule

| | |
|-----------------|-----------------------------|
| Doors unlock at | 7 am |
| Warning Bell | 7:10 |
| Period 1 | 7:15-8:06 |
| Period 2 | 8:09-9:00 |
| Period 3 | 9:03-9:54 |
| Period 4 | 9:57-10:48 |
| Period 5 | 10:51-11:44 (announcements) |
| Lunch B | 11:48-12:18 |
| Period 6 | 12:19-12:59 |
| Period 7 | 1:02-1:42 |
| Period 8 | 1:45-2:25 |

Academic Policies and Procedures

Curriculum Guidelines

High School

- Skills, College Prep, Honors, and AP Courses
 - 60% Assessments
 - 10% Practice
 - 30% Final Exam

- College Prep Mathematics (CPM)
 - 50% Assessments
 - 10% Practice
 - 10% Team Assessments
 - 30% Final Exam

Junior High

- Language Arts, Social Studies, Science
 - 60% Assessments
 - 20% Practice
 - 20% Final Exam
- College Prep Mathematics (CPM)
 - 50% Assessments
 - 10% Practice
 - 10% Team Assessments
 - 30% Final Exam

Interventions

It is unacceptable to us for any student to score below 40% if they have given effort. If no effort is given, a zero or the score achieved may be given. A score that low indicates a need for re-teaching or intervention or refusal to do the work. Students who are underachieving according to our standard will be assigned mandatory intervention during their study hall. All students will have access to intervention throughout the day.

Curriculum Policy

Grades will be based on 80% assessment 20% practice

Semester grades

- 35% first quarter assessment
- 35% second quarter assessment
- 30% end of semester exam

Other Changes

- If caught cheating or plagiarizing on an assessment in College Prep, AP or Honors courses students will retake the assessment and receive 50% of their grade. A zero will be given for practice. Also, students will receive one day of in-school suspension.
- If caught cheating or plagiarizing on an assessment in Skills courses students will retake the assessment and receive 75% of their grade. A zero will be given for practice. Also, students will receive one day of in-school suspension.

Exams

Examinations will be given at the end of each nine weeks. No exams are to be rescheduled unless approved by the administration. If a student has an excused absence on the day of an exam, it is his/her responsibility to contact the teacher and reschedule it. Phones are not permitted.

Grade Cards

Grade cards are available online at the end of the nine weeks. Students are to take report cards home to their parents for observation. Parent(s) may check on a student's academic reports anytime using Progress Book.

Grade Point Average (GPA)

Current GPA is figured each nine-week period. Cumulative GPA includes only final grades (semester and full year).

Grading System

| | | | | | |
|-------|----|--------|---|-------|----|
| | | 94-100 | A | 90-93 | A- |
| 87-89 | B+ | 84-86 | B | 80-83 | B- |
| 77-79 | C+ | 74-76 | C | 70-73 | C- |
| 67-69 | D+ | 64-66 | D | 60-63 | D- |
| | | 59-50 | F | | |

AP, IB and College Credit Plus classes will be weighted as a 5.0 and all other classes will be weighted as a 4.0.

Incomplete Grades

An incomplete grade must be resolved by the second week of the following grading period or it becomes an automatic "F".

ProgressBook

Please check ProgressBook for up-to-date information about your child's academic progress. A password can be obtained from the Guidance Office. If you do not have internet access, please request a paper copy from the school office.

State Testing

The State Department of Education determines how and at what grade level tests are administered.

Junior High Assessments

- Grade 7: Language Arts, Math
- Grade 8: Language Arts, Math, Science

High School End of Course Assessments

- English Language Arts I
- English Language Arts II
- Government
- U.S. History
- Biology
- Algebra I
- Geometry

All absences on testing days will be considered unexcused unless a doctor's note is provided. Students will be on an alternate schedule during testing days. Students are expected to stay at school after testing is complete.

Athletic Information, Policies and Procedures

Athletic Passes

The Chippewa Athletic Department offers families and students a great opportunity to support our teams during home, regular season contests. An application can be picked up in the Athletic Office:

- 1. Senior citizens, of Doylestown, can get a free pass at Chippewa Jr./Sr. High Athletic office. This will be good for all home, regular season games.**
- 2. Chippewa Adult Backer and Chippewa Student Backer passes will be available. These passes will get an adult or student into 10 HOME contests. Adult passes are \$60 (savings of \$15) and student passes are \$30 (savings of \$10).**

Attendance for Athletes- Practices & Games

If you attend your team's 6 a.m. practice, you need to stay in school at least a half-day (10:27 a.m.). If you attend practice and leave before 10:27 a.m., you will sit out of the practice or game the next day.

You have to be in school a half-day (until 10:27 a.m. or arrive before 10:27 a.m.) to attend an after-school practice or game.

Behavior at Athletic Events

All school rules are in effect at athletic events whether at home or away. Students are expected to conduct themselves with good sportsmanship. Cheers and applause are acceptable. Opposing players, coaches and contest officials are to be treated with respect.

Eligibility and Requirements for Participation

In order to maintain eligibility for grades 7 and 8, you must be currently enrolled in a member school or be participating in accordance with state law, and you must have received passing grades in a minimum of five (5) classes in the immediately preceding grading period.

In order to be eligible for the first grading period upon entrance into grade 9, you must have received passing grades in a minimum of five (5) of the classes in which you were enrolled in the immediately preceding grading period.

In order to be eligible, a student in grades 9, 10, 11, and 12 must abide by OHSAA eligibility regulations and the Chippewa School Board approved athletic handbook.

OHSAA Regulations: In order to maintain eligibility for grades 9-12, you must have received passing grades in a minimum of five (5) one credit courses, or the equivalent, in the immediately preceding grading period.

Added Annual Requirements for Athletic Participation:

- 1) Physical Examination Form-completed and on file in the athletic office
- 2) Emergency Medical Form- completed and on file in the athletic office
- 3) Athletic Trainer Waiver- completed and on file in the athletic office
- 4) Training Rules Form- completed and on file in the athletic office
- 5) Sportsmanship for Parents-completed and on file in the athletic office
- 6) All school fees should be paid prior to first athletic contest of a sport's season.
- 7) Students must be in attendance four periods on the day of athletic contests or practices. Any exceptions must be approved by administration.
- 8) OHSAA Respect the Game Video- Parent(s) must view one time per year.

Fees

School fees, both current and outstanding, must be paid before students can participate in any extra-curricular activities. This includes athletics, marching band, homecoming dances, prom and any other event/activity that occurs after school hours.

Final Forms

All athletes must complete Final Forms on the school website, have a current physical on file with the athletic department, and meet OHSAA eligibility guidelines.

Insurance

Parents will be required to sign an insurance release waiver for athletic participation or show evidence of health insurance.

Interscholastic Athletics

| Season | Male | Female |
|--------|-----------------------------------------------------------------|-------------------------------------------------------------------------------------|
| Fall | Cross Country Football Golf (HS only) Soccer (HS only) | Cheerleading Cross Country Soccer (HS only) Tennis (HS only) Volleyball |
| Winter | Basketball Wrestling | Basketball Cheerleading Wrestling |
| Spring | Baseball (HS only) Tennis (HS only) Track | Softball (HS only) Track |

Meet the Team Nights

All parents are expected to attend the preseason meetings to obtain coaches expectations, rules, and athletic schedules for the upcoming season.

Attendance Policies and Procedures

Attendance is measured in hours NOT days.

Attendance Letters

A letter will be sent home when a student has missed 33 hours of school per nine-week period. On a student’s 34th hour of absence and every absence thereafter during a nine-week period, proper documentation is needed in order for the student to be excused from school.

Change of Address, Email or Phone Number

Update your Final Forms account as soon as possible of any change of address, email or phone number.

Early Dismissal

The student needs to bring a note from his/her parent to the office before school. The note must include the date, name of student, time to be dismissed, specific reason early dismissal is being requested (parental or personal is not a specific reason), and the time the student would be returning to school if applicable. Every time the student leaves or returns to the building, he/she must sign the “sign-in/sign-out” sheet on the office counter. Not following the “sign out/sign in” procedure will result in disciplinary action.

Excused vs. Unexcused Absences

- An excused absence indicates that the student is absent from school with parental consent and a valid excuse.
- An unexcused absence indicates that the student is absent from school without parental consent or an acceptable excuse. Unexcused absences include oversleeping, car trouble, missing the bus, failure to follow the procedure for college visit days, and other absences not listed below as excused.

Class attendance is crucial to academic success; therefore, a limitation is placed on the number of absences from school. Students are permitted **33 hours** of absence **per nine-week period** as long as the absence is in accordance with the Ohio Department of Education's rules and regulations governing excused absences. Students must have proper documentation for an absence to be excused. Unreported or undocumented absences will be counted as unexcused absences.

The following rules and regulations have been formulated by the Ohio Department of Education, under authority of state law, to be used as guidelines governing the excused absences of children from school.

1. Extended illness, illness in the family or death of a relative.
2. Medical appointments: Students are strongly encouraged to make medical appointments outside of school hours. We understand that this is not always possible and students are permitted to keep dental or doctor appointments during the school day. A note from the parent stating the time of departure and reason is needed in the office before school. Written verification from the doctor/dentist office following the appointment is needed for the absence to be excused.
3. Court appearances with proof of the appearance.
4. Quarantine of the home.
5. Work at home, approved in advance by the principal, as a result of a family emergency.
6. Visits to colleges or technical school: The student who completes a college visit form and brings verification of the visit from the college/technical school will not be counted as absent. The absence will be unexcused until the verification from the college is received. Seniors allowed three college visits; juniors allowed two college visits and sophomores allowed one college visit. College visit days should be scheduled before May 1st.
7. Family vacation: permission must be obtained in advance using the planned absence form available in the office.
8. Observance of religious holidays.
9. Drivers education training and testing with documentation from the driving instructor.

On a student's 34th hour of absence and every absence thereafter during a nine-week period, proper documentation is needed in order for the student to be excused from school. Proper documentation includes a note from a physician or dentist, court document, funeral, etc.

IMPORTANT! Medical notes must include **specific dates that match the days a student was absent from school.** Students will **not** be excused for dates that are not listed on the medical note. Medical notes that are too general will not excuse students from school.

Extended Illness

An absence due to a serious or prolonged illness, which requires a physician's care and confinement to home and/or hospital will not be counted with proper documentation. **For an extended illness, specific documentation from a physician may be required.** In the event of unusual circumstances, the principal has discretionary power to exempt students from this policy.

Late Arrival and Early Release Privileges

Grades 7-10

- Students are NOT eligible for Late Arrival or Early Release Privileges.

Grade 11

- Juniors are eligible for Late Arrival (arriving for 2nd period) OR Early Release (leaving after 8th period).

Grade 12

- Seniors are eligible for Late Arrival OR Early Release.
- Seniors must be present from their first scheduled class to their last scheduled class. Students may not go home between classes.
- Seniors must be present for 5 credits verified through the Guidance Office

Important!

Paperwork, with parental consent, must be on file in the office for all students who have Late Arrival or Early Release.

Leaving School

Students are not allowed to leave the school building for any reason without permission. If a student gets ill or needs to run to their vehicle, her or she must come to the office so the proper steps can be taken. Leaving the school building without permission will result in disciplinary action.

Reporting a Student Off

When students are absent, their parent or guardian must call (330-658-2011) the office to report them off. Students should be called off **before 8:30**. However, a voicemail can be left at any time. If a student is not reported off, school officials must attempt to contact a parent/guardian to verify the absence. Unreported absences will be counted as unexcused absences.

Requesting Make-up Work

Make-up work may be requested when a student is going to be absent for two consecutive days or more. On the second day of absence, the student's parent can call the office before 9:00 a.m. requesting make-up work be sent home with a sibling or left on the office counter for pick up.

Returning to School After an Absence

A student must bring a note to the office from his/her parent or physician, dentist, etc. upon returning to school.

School Closings and Delays

In the event of severely inclement weather, mechanical breakdown, or energy crisis, school may be closed or the starting time delayed. School closings, delayed starting time or early dismissal will be announced over the radio station WQKT 104.5, FOX CHANNEL 8, on the school website or through a text message sent from Final Forms. **Go to www.chippewa.k12.oh.us to sign up for Final Forms.**

Tardiness

Students who are tardy must come to the office to sign-in and receive a late slip. Tardies will be marked as unexcused and will count in a student's total number of unexcused hours missed.

Truancy

* Ohio's truancy laws have changed. Please read carefully. *

Under Ohio law, a *Habitual truant* refers to a child of compulsory school age who is absent from school without legitimate excuses for the following number of hours (RC 2151.011):

- 30 or more consecutive hours or
- 42 or more hours in one school month or
- 72 hours or more in a school year

Unexcused absences and the number of minutes a student is tardy to school will count towards a student's total truancy hours.

When a student meets the definition of a *Habitual truant*, he or she will be put on a 60-day absence intervention plan.

CLINIC

Administering Medicines to Students

Many students are able to attend school regularly only through effective use of medication in the treatment of disabilities or illnesses that do not hinder the health or welfare of others. If possible, all medication should be given by the parent(s) at home. If this is not possible, it is done in compliance with the following.

1. Only employees of the Board who are licensed health professionals, or who are appointed by the Board and have completed a drug administration training program meeting State law requirements, conducted by a licensed health professional and considered appropriate by the Board, can administer prescription drugs to students.
2. The school nurse or an appropriate person appointed by the Board supervises the secure and proper storage and dispensation of medications. The drug must be received in the container in which it was dispensed by the prescribing physician or others licensed to prescribe medication.

3. Written permission must be received from the parent(s) of the student, requesting that the school nurse or an appropriate person comply with the physician's order.
4. The school nurse or other designated individual must receive and retain a statement which complies with State law and is signed by the physician who prescribed the drug or other person licensed to prescribe medication.
5. The parent(s) must agree to submit a revised statement, signed by the physician or other licensed individual who prescribed the drug, to the nurse or other designated individual if any of the information originally provided by the physician or licensed individual changes.
6. No employee who is authorized by the Board to administer a prescribed drug and who has a copy of the most recent statement is liable in civil damages for administering or failing to administer the drug, unless he/she acts in a manner which would constitute "gross negligence or wanton or reckless misconduct."
7. No person employed by the Board is required to administer a drug to a student except pursuant to requirements established under this policy. The Board shall not require an employee to administer a drug to a student if the employee objects, on the basis of religious convictions, to administering the drug.

Inhalers for Asthma

Students have the right to possess and use a metered-dose inhaler or a dry-powder inhaler to alleviate asthmatic symptoms or before exercise to prevent the onset of asthmatic symptoms. The right applies at school or at any activity, event or program sponsored by or in which the student's school is a participant.

In order for a student to possess the inhaler, he/she must have written approval from the student's physician and parent or other caretaker. The principal and/or the school nurse must have received copies of these required written approvals.

Epinephrine Autoinjectors

Students are permitted to carry and use an epinephrine autoinjector (epipen) to treat anaphylaxis (severe allergic reactions). The right to carry and use an epipen extends to any activity, event or program sponsored by the student's school or activity, event or program in which the school participates.

Student possession of an epipen is permitted only if the student has written approval from the prescriber of the medication and, if a minor, from his/her parent. Written approval must be on file with the principal and, if one is assigned, the school nurse. In addition, the principal or school nurse must receive a backup dose of the medication from the parent or student.

Diabetes Medication

If a student's treating physician determines a student with diabetes is capable of performing diabetes care tasks, the student is permitted to attend to the self-care and management of his/her diabetes during regular school hours, and at school-sponsored activities upon written request from the student's parent/guardian or other person having care or charge of the student. Students may perform these tasks in the classroom, in any area of the school or school grounds, and at any school-sponsored activity. Students are permitted to possess, at all times, the necessary supplies and equipment to perform the tasks in accordance with the student's treating physician's orders. This right may be revoked if the student performs any care tasks or uses medical equipment for purposes other than the student's own care. The student is provided with a private area for performing self-care tasks if requested by the student, student's parent/guardian or other person having care or charge of the student.

STUDENT ILLNESS

Students who become ill during the school day should obtain a pass from their teacher and report to the office. Students will be given the opportunity to call home and to have parents take them home. Students must be picked up if they have a temperature above normal (100.0). Students can only be released to a parent or someone listed on their emergency cards.

A child will be readmitted to school under the following conditions:

- • Child's temperature has returned to normal for a 24-hour period
- • Child is free of any skin rash
- • No vomiting or diarrhea for a 24-hour period
- • Child has been properly treated for lice infestation and cleared by school nurse or office staff.

- A signed statement by a licensed physician indicating that the child is no longer contagious.

Students who are experiencing diarrhea and vomiting may not return to school until they are symptom free for 24 hours. Additionally, students who have a fever above 99.0 should not be sent to school.

COMMUNICABLE DISEASES:

Please notify the school if your child is absent with a communicable disease. Your cooperation will help keep us informed and aware of what symptoms to look for to prevent any spreading of the disease. Below please find an exclusion guide for communicable diseases.

Chicken Pox: Hepatitis: Impetigo

Measles (3 days) Measles (9 days) Mononucleosis Mumps Pediculosis (Lice) Pink Eye

Ring Worm Scabies Scarlet Fever Strep Throat

Lice Control

Minimum: 7 days or doctor's release. Doctor's release required

Until lesions are dry

Minimum of 10 days after rash appears Minimum of 10 days after rash appears Minimum of 7 days

Until swelling is gone

(see below)

Until discharge disappears Until under treatment

(see below)

Minimum of 5 days Doctor release required

Chippewa JSHS has a no nit policy. All parents will be contacted if nits have been found in their child's classroom. When nits are found to be present in a child's hair, these guidelines must be followed:

1. The parent is contacted to remove the child from school. The parent must shampoo the child's hair with the lice control shampoo available over the counter or by prescription card from any pharmacy.
2. The child's hair must be brushed or combed free of nits (eggs). These tiny white nits will be found most often at the back hairline and about the ears. A fine tooth comb, available at the pharmacy, must be used to comb the nits from the hair.
3. After your child has been treated and cleared of nits, parents must bring their student to the office to be checked before he/she can return to school. Parents are not to assume their child is nit free and send them to school. The students must be NIT FREE and be checked by school personnel before he/she can return to school.
4. Precautions: Every child in class will be checked.
Siblings will be checked at this school and other schools. The other schools

will be notified.

Classroom is disinfected and sprayed with lice prevention spray. Students will store personal belongings in large tied garbage bags.

Scabies Control:

Scabies is an infestation of the skin caused by the human itch mite, a tiny insect so small that it requires a microscope to be seen. Scabies spreads by direct contact with another person who is infected. In school children, it is spread primarily by “hand holding”. Scabies has to be diagnosed by a doctor. Treatment consists of body application overnight, of a lotion prescribed by the doctor. Once a child is treated they may return to school the next day.

INFORMATION CONCERNING CONTAGIOUS DISEASES:

Chicken Pox

Severe itching rash which later forms pustules. Sore Throat.

3 Day Measles (Rubella)

Rash and slight swelling of glands. Runs course in about 3 days.

Measles

Dry cough, sneezing with rash later. Fever, watery eyes and nose.

Mumps

Fever and painful swelling about the jaws, with swelling on one or both sides.

Scarlet Fever

Fever vomiting, sore throat, rash and strawberry tongue.

Whooping Cough

Usually there is a “whoop” to the cough. Coughing spasms and vomiting.

Pink Eye

Redness and swelling of the membranes of one or both eyes with burning and itching and purulent discharge.

Impetigo

Presence of blister-like lesions, which later develop into crusted puslike plaques. Most common on face and hands but sometimes widely scattered over the body.

Pediculosis (Head Lice)

Head lice attach their eggs at the base of the hair shaft. These eggs, or nits, appear as tiny white or dark ovals and are especially noticeable on the back of the neck and around the ears.

Strep Throat

Severe sore throat, fever, headache and swollen glands.

WHEN CHILD MAY RETURN TO SCHOOL:

When scabs are cleared up (dried and crusted)

When all rash has disappeared.

When all rash has disappeared.

When all swelling is down.

Only with doctor's permission.

When cough has subsided. (Usually 3 weeks)

When all discharges have ceased and eyes are clear.

When all lesions have entirely healed.

When all nits and lice are gone.

When they have received antibiotic therapy For at least 24 hours and have had no fever for 24 hours.

Code of Conduct, Rules and Expectations

Bullying

The issue of bullying is a very serious subject and will not be tolerated. Every student should know and understand the definition of bullying.

Definition: Bullying is unwanted, aggressive behavior among school aged children that involves a real or perceived power imbalance. The behavior is repeated, or has the potential to be repeated, over time. In order to be considered bullying, the behavior must be aggressive and include:

- An Imbalance of Power: Kids who bully use their power—such as physical strength, access to embarrassing information, or popularity—to control or harm others. Power imbalances can change over time and in different situations, even if they involve the same people.
- Repetition: Bullying behaviors happen more than once or have the potential to happen more than once.

Bullying includes actions such as making threats, spreading rumors, attacking someone physically or verbally, and excluding someone from a group on purpose.

Any student, who believes he/she has been a victim of bullying as defined above, should report the incident to the building principal, assistant principal, a teacher or staff member.

Bus Rules

Policies, procedures and guidelines for bus conduct are reviewed with students at the beginning of the year. This includes bus evacuation drills. Students must understand that riding the bus is a privilege and that appropriate behavior is mandatory to maintain that privilege.

Students are required to board and exit the bus at their assigned bus stops. **Students are not permitted to ride the bus home with other students.**

Bus Rules:

1. Observe classroom conduct.
2. Be courteous, use no profane language.
3. Do not eat or drink on the bus.
4. Keep the bus clean.
5. Cooperate with the driver.
6. Do not smoke.
7. Do not damage bus or equipment.
8. Stay in your seat.
9. Keep head, hands and feet inside the bus.
10. Do not fight, push or shove.
11. Do not tamper with bus equipment.
12. Do not bring pets on the bus.
13. Do not bring flammable material on the bus.
14. The bus driver is authorized to assign seats.
15. Have a safe trip.

Bus conduct rules and guidelines are established for the protection and safety of all students. Student behavior that distracts a driver is considered a serious violation of these guidelines.

Cell Phone Policy

Grades 7-12

- Cell phones, smart watches, and/or other personal electronic devices are **NOT** permitted at any time during the school day. These devices should be left at home or locked in students' lockers during the day. Students are not permitted to carry devices on them.
- Headphones/ear buds may only be used with teacher permission and for educational purposes.
- **All phone calls home must be made in the office.**

Code of Conduct and Basic Rules

Behavior that tends to disrupt, or in any way interfere with, the educational opportunities of others or the educational program itself is prohibited. The "Basic Rules" are listed and a violation of any of these rules shall result in disciplinary action, which may include suspension, emergency removal or expulsion.

1. **ALARMS** - Set off a false alarm, bomb threat, or other false alarm to an emergency. Inciting a potentially dangerous situation is prohibited.
2. **APATHY** - Failure to benefit from the educational system, refusal to do assignments or accept intervention.

3. ARSON - The willful or malicious burning of, or attempting to burn the property of the school is prohibited.
4. ASSAULT - Perform acts violence, assault.
5. BULLYING – Continued involvement in the act of hazing, harassing, intimidating, or threatening students or staff members in accordance with Board Policy.
6. BUS - Fail to obey the bus driver or display unsafe conduct on the bus.
7. CELL PHONES – Violation of the cell phone policy (page 10). All phone calls are made in the office.
8. COMPLICITY - Students will not help others to violate any portion of this Code of Conduct.
9. COMPUTER USAGE - Improper use of computers.
10. DANGEROUS INSTRUMENTS - Possess or use firecrackers, firearms, weapons, mace, or other instruments dangerous to others or that disrupt the educational process.
11. DISHONESTY - Commit acts of dishonesty.
12. DISRESPECT - Being disrespectful to a BOE employee or student. Disrespect to a BOE employee includes after school hours.
13. DRESS CODE - See Dress Code section on pg. 17-18.
14. DRIVING - Operate vehicles in an unsafe manner.
15. FAIL TO SERVE - Fail to serve a detention, Friday School, Saturday School or reasonable discipline from any school employee.
16. FIGHTING/PHYSICAL ACTS - Perform acts of violence, fighting or any unwanted physical touching.
17. FIRE - The unauthorized use or possession of matches, lighters, or other flame producing devices is not permitted.
18. GAMBLING/CARD PLAYING - All gambling is prohibited.
19. HAZING/HARASSING/INTIMIDATION - Be involved in the act of hazing, harassing, or intimidating others. This includes sexual harassment.
20. ILLEGAL SUBSTANCES AND PARAPHERNALIA - Possess, use, or distribute illicit drugs, alcohol or other harmful or illegal substances. Drug paraphernalia is prohibited. Coming to school or school events intoxicated or impaired is prohibited and could result in disciplinary and legal action being taken. Given reasonable suspicion, if a student refuses an evaluation conducted by the authorities they will be disciplined as if they are guilty.
21. INAPPROPRIATE/DISRUPTIVE BEHAVIOR - Disruptive behavior within the school environment, at school functions, during athletic and extracurricular activities.
22. INAPPROPRIATE LANGUAGE - The use of profane, obscene or abusive language is not permitted. This includes written or verbal use, and obscene gestures, signs, pictures or publications.
23. INSUBORDINATION – Refusing to obey authority or follow directions.
24. LOOK-ALIKE/IMITATE - Be involved with the use, possession or distribution of look-alike drugs, weapons, tobacco, alcohol, etc.
25. PETITION - Produce or distribute printed material or petitions on school grounds that are disruptive to the school or slanderous to anyone.
26. PLAIGARISM/CHEATING - Plagiarizing or cheating on any assignment. See the curriculum policy listed on page 14.
27. PUBLIC DISPLAY OF AFFECTION - Performing any public display of affection beyond hand holding is considered inappropriate for in school behavior.
28. RESTROOM BEHAVIOR- One student per stall. No goofing around, horse play, or lingering in the restrooms.
29. SOCIAL MEDIA- Inappropriate use of social media and/or photographing or videotaping others without their consent.
30. TARDINESS - Being tardy to school or class.
31. THEFT - Unauthorized possession of school or personal property.
32. THREAT - Making a threat of any kind towards a student, staff member, or the school in general.

33. TOBACCO/SMOKING/VAPING - Smoke, use or possess tobacco products or vape products on school grounds, on a bus or during school activities. This includes electronic cigarettes and cigars. (It is illegal in the State of Ohio for anyone under the age of 18 to possess tobacco products.)
34. TRUANCY – Skipping class without permission or be truant.
35. VANDALISM – Damage or destroy property. Perform acts of vandalism.

Dress Code Policy

The dress code applies to all students.

Head and Face: Hats, caps and head-coverings, including hoods, are not permitted to be worn indoors. Hair, hair accessories, and makeup must not distract from the learning environment. Headphones and ear buds are not permitted to be worn in the halls. Music can be played in study hall or with teacher’s permission in class.

Tops: Tank tops and sleeveless shirts are permitted as long as they are properly sized with at least a one-inch strap and do not expose one’s midriff, chest, or undergarments. With permission from the Administration, racerback tanks may be worn on designated days. Students **may not** wear camisole tanks (camis), spaghetti strap tanks, strapless shirts, or crop tops.

Jeans: Tears in jeans are permitted as long as they are below the pocket of the jeans and the pocket is not exposed. There should be no tears on the backside of jeans **and jeans should not look shredded.**

Leggings/Yoga Pants: Leggings and yoga pants are allowed. Any tears or mesh cut-outs must be below mid-thigh. Pajama pants are not to be worn.

Dresses/Skirts/Shorts: Dresses and skirts must be at least mid-thigh in length. Undergarments should not be visible. Shorts must be below pocket length. The bottom of pockets and undergarments should not be exposed. Tears/holes in shorts are not allowed.

Shoes: All footwear must be secure on the foot and not present a safety hazard. Slippers are not permitted.

Other: All clothing designed as outerwear, worn to and from school, cannot be worn in the building. All jewelry and accessories must not be distracting or create a safety hazard.

Message Clothing: Students may not wear anything that promotes gangs, tobacco, drug or alcohol use, sexual activity, weapons of any kind, vulgar words, images, or symbols, profanity, or anything illegal or immoral.

Fighting & Assault

Fighting will not be tolerated. When a fight occurs, parents/guardians must pick up all student involved from school. Disciplinary action will follow.

If a student assaults another student, parents/guardians must pick up all student involved from school. Disciplinary action will be taken and charges may be filed with the Doylestown Police Department and/or Wayne County Sheriff’s Department.

Harassment/Hazing/Intimidation

Definition: Any verbal or written comment or physical contact with another person that is intended to bully, belittle, intimidate, or offend that person on more than one occasion is considered harassment.

Sexual Harassment: Sexual harassment of a student by another student may be considered a form of child abuse, which requires that the student-abuser be reported to proper authorities in compliance with State law. Sexual harassment violations will result in immediate corrective action, including parental contact and disciplinary action.

Threatening Language: Students must be careful not to say things to others (both students and adults) that might be perceived as a threat. Words that were once used in horseplay, such as “I’m going to get you,” or “I’m going to kill you,” are no longer acceptable and cannot be erased by “I’m sorry,” or “I was just joking.” When inappropriate behaviors or remarks can be verified, discipline will be issued.

Plagiarism Policy

The staff of Chippewa Local Schools teaches the importance of students producing their own written work in their own words. We reinforce the concept that the printed thoughts and words of authors are owned by those authors and may not be reproduced without permission or acceptable citations. CHS will check work through www.turnitin.com. Further, the meaning of plagiarism, with examples, is taught as part of research assignments. Examples of plagiarism include:

- Downloading all or part of a research paper
- Buying a research paper from a commercial or local source
- Copying an article from an online or print source
- Cutting and pasting to create a paper from several sources
- Failing to quote all of the words copied or neglecting to quote
- Failing to cite a source being used
- Faking a citation

Plagiarism is considered a form of cheating. Consequences include redoing the assignment and in-school suspension.

Technology

Students must comply with the Acceptable Use and Internet Safety Policy, which are distributed at the beginning of the school year. These policy statements must be signed by a parent/guardian and returned to the school in order for students to access the computers.

Personnel from the school and District Technology may access your personal electronic device if there are reasonable grounds to believe that there has been a breach of school rules or discipline policies and that a search of the device would reveal evidence of that breach. This may include but not limited to audio and video recording, photographs taken on school property that violates the privacy of others, issues regarding bullying, etc.

Discipline Policies and Procedures

Disciplinary Actions

A violation of any of the rules for student conduct may result in varying degrees of disciplinary action.

Failing to serve an assigned consequence will result in further disciplinary action.

- Teacher Detention- Issued at the discretion of the teacher for missing work.
- One Hour Detention- One-hour detention will be held from 2:30-3:30. Students cannot change the date or time of their detention.
- Two Hour Detention- Two-hour detention will be held from 2:30-4:30. Students cannot change the date or time of their detention.

- In-School Suspension- In-school suspension is an alternative to out-of-school suspensions. In-School Suspension is held daily from 7:15-2:28.
- Out-of-School Suspension- Due process will be guaranteed to the student by specifying the code of conduct violation in writing and providing the student an opportunity to respond to the code of conduct violation. During the out-of-school suspension, students are not permitted to be on school grounds or attend extracurricular activities, including practices or any extracurricular events. The principal has the authority to suspend up to 10 days. Students are responsible to make up work and assignments.
- Expulsion- The administration may choose to recommend/refer a student to the Superintendent for expulsion.

Student Grievance Procedure

Student grievance procedures are outlined in the School Board Policy. Any student needing more information on the subject of equal opportunity can consult the handbook in the Guidance Office, principal office, or superintendent’s office. The counselor, principal, and the superintendent can assist in answering your question.

General School Policies and Procedures

Automobiles

Driving to school is a privilege. Each student accepts the responsibility to drive safely and observe the rules and regulations of the school. The Administration will suspend the driving privileges of students who do not accept the responsibility of safe driving. A student may also have his/her driving privileges suspended for excessive tardiness.

Students must register all vehicles with the office. The cost of the permit is \$10.00. The parking permit must be displayed at all times. Failure to display the parking tag or failure to purchase a parking permit may result in the towing of the vehicle at the owner’s expense. All vehicles must display a Chippewa parking permit by the first Friday in September. The number on a student’s parking permit will correspond to their parking spot.

- Vehicles must be locked at all times to prevent theft.
- Students should go directly into school upon arrival.
- Speed limit is five (5) miles per hour on school grounds.

Backpacks

Any backpack left unattended, will be confiscated and searched.

Breakfast and Lunch

\$1.50 – Breakfast

\$3.00 – Lunch

\$.50 – Milk

Breakfast is served daily from 7:00 to 7:25. A student receiving lunch at a reduced rate may purchase breakfast at a cost of \$0.30. Breakfast is free to students who receive a free lunch.

Choices for lunch are the regular lunch, an a la carte lunch, or a packed lunch brought by the student. A dining room atmosphere is maintained at all times in the cafeteria. All food is to be eaten in the cafeteria, the trash placed in the waste bins, and your tray is to be returned to the dish return window. Students are permitted to congregate during lunchtime only in the cafeteria. Only the restrooms in the upper hall nearest the academic wing are to be used during lunch period. Students are not permitted to leave the building for lunch. No lunches

are to be commercially delivered to the school. Students are not permitted to go to lockers during lunch period without prior permission.

Free and Reduced Priced Lunches are available to children in households who are eligible. Each student will receive a Free & Reduced Lunch Application on the first day of school to be completed by the parent(s) and returned to the high school office for approval. These are confidential and will be maintained by the food services director.

Building Hours

School "officially" begins promptly at 7:15 a.m. with doors opening to the building at 7:00 a.m. Students may not enter the building until 7:00 a.m. Students should not arrive early to school unless they are under the supervision of a teacher.

The building is closed at 3 p.m. Students remaining in the building after 3 p.m. must be supervised by a faculty member or coach.

Dance Policy

All outstanding school fees must be paid before students are eligible to attend dances, homecomings or prom. School rules apply during dances.

- For homecomings and prom, students must complete the "Visitor Form" if bringing a date from outside Chippewa High School.
- No junior high students are permitted to attend.
- No guests can attend who are 21 or older.
- If the student is a high school student from another school, the principal from his or her home school must sign the "Visitor Form."
- If a guest has graduated from CHS, the form must be completed.
- Coming to school or school events intoxicated or impaired is prohibited and could result in disciplinary and legal action being taken. Given reasonable suspicion, if a student refuses an evaluation conducted by the authorities they will be disciplined as if they are guilty.

The advisor and/or administrator have the right to refuse guests who: do not follow this policy; do not provide accurate information; or have not successfully completed high school.

Drug and Contraband Search/Lock Down

The Chippewa Local Schools may conduct a Drug and Contraband Search of the building, lockers, and parking lot at any time with the help of local law enforcement agencies. The searches may include the use of specially trained dogs.

Extra-Curricular Activities

All school fees must be paid before students can participate in any extra-curricular activities.

Every student is encouraged to select from the activities available. As the primary purpose of high school is to promote scholastic achievement, a student is advised to select activities wisely and to budget his/her time effectively. There are activities that provide for (1) an extension of interests developed in the classroom, (2) an opportunity to develop special interests and abilities, and (3) participation in social and service activities in the school and community.

Family Education Rights and Policy Act (FERPA)

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age (“eligible students”) certain rights with respect to the student’s education records. These rights are:

The right to inspect and review the student’s education records within 45 days of the day the School receives a request for access. Parents of eligible students should submit to the Principal a written request that identifies the records (s) they wish to inspect. The School official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

The right to request the amendment of the student’s education records that the parent or eligible student believes are inaccurate. A written request should clearly identify the part of the record they want changed, and specify why it is inaccurate. If the School decides not to amend the record as requested by the parent or eligible student, the School will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment.

Additional information regarding the hearing procedure will be provided to the parent or eligible student when notified of the right to a hearing.

The right to consent to disclosure of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent.

One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the School as administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the School has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his/her professional responsibility.

Upon request, the School discloses education records without consent to officials of another school district in which a student seeks or intends to enroll. (NOTE: FERPA requires a school district to make a reasonable attempt to notify the parent or student of the records request unless it states in its annual notification that it intends to forward records on request.)

The right to file a complaint with the U.S. Department of Education concerning alleged failures by the School District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-46054

**Disregard this form if you are willing to release your child’s directory information to all parties including the military.*

FERPA ACT – Family Education Rights and Policy Act
(Form for denial of permission to release directory information)

Dear Parent(s)/Guardian(s):

Certain directory information may be released to media, colleges, civic or school-related organizations and state or governmental agencies as well as published in programs for the athletic, music and theatre presentations at

the high school. This information includes data such as:

Student's name
Student's address
Telephone number(s)
Student' place and date of birth
Recognition of student's activity sports participation
Recognition of student's honors and awards
Student's weight and height as an athlete
Coursework and grades
Dates of attendance
Graduation date

This form must be completed and returned to the high school office within ten days of the receipt of notice (in student handbook) regarding directory information.

Release of info to any third party also mandates release of the same info to military recruiters.

By signing this form, you express your desire to **DENY** the release of Student Directory Information.

Date:

PRINT name of student:

Grade:

Parent/Guardian Signature:

Fees

Current school fees need to be paid in the office by the first Friday in September. Outstanding fees need to be paid before the first official event/contest. Failure to pay all fees will prevent a student's participation in extra-curricular, athletic activities, and graduation.

Students are responsible for all textbooks and other school property issued to them during the course of the year. All items must be returned to the teacher or the office at the end of the school year. Students who fail to return school property will be held responsible for the property. End-of-the-Year report cards will be held until the school property is returned or payment received. Seniors will not be allowed to walk in the graduation

ceremony or receive their diplomas and transcripts until all monetary obligations are met.

Fees for this school year are listed below:

| | | | |
|-----------------------|------|-------------|------|
| 7 th Grade | \$40 | | |
| 8 th Grade | \$40 | | |
| Freshman fee | \$40 | HS Band | \$10 |
| Sophomore fee | \$40 | HS Choir | \$7 |
| Junior fee | \$40 | Junior PSAT | \$16 |
| Senior fee | \$65 | | |

***All Seniors must pay \$25.00 graduation fee even if on free lunch.**

Final Forms

In order to complete the enrollment process, any student enrolled in Chippewa Local School District (CCP, online, career center, etc.) must complete Final Forms. New enrollees must bring in the required documents to the building you are enrolling your student or take to the Administration office if enrolling during the summer.

Final forms must be completed and signed yearly. Please log in to Final Forms and update all information at the beginning of each year <http://www.chippewa.k12.oh.us/district/final-forms> . In the event of an emergency requiring medical treatment the school will follow the information provided on the forms.

Final Forms will open up on March 1st for returning currently open enrolled students. On April 1st, Final Forms will open for new students wanting to open enroll in Chippewa Locals schools for the 2023/2024 school year.

Lockers and Locks

Student lockers, desks, cabinets, and similar property are the property of the Chippewa Board of Education provided to students as a convenience for their use. Lockers and other such property carry no expectation of privacy for the students who occupy them. School lockers, desks, cabinets, etc. and the contents are subject to search by school authorities at any time and without warning.

Dispensing of Medication Form must be completed by the doctor and parent according to state law (O.R.C. 3313.713) and board policy and must be on file in the school office.

Outside Deliveries and Non-School Items

Deliveries of balloons, food, flowers, gifts, etc. will be retained in the office until the student departs for the day. Students may not sell non-school or unapproved items on school property. Students are not permitted to bring in fast food or have fast food dropped off during the day.

Protection of Pupil Rights Amendment (PPRA)

PPRA affords parents and students who are 18 or emancipated minors (“eligible students”) certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

- Consent before students are required to submit to a survey that concerns one or more of the following protected areas (“protected information survey”) if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED)-
 1. Political affiliations or beliefs of the student or student’s parent;
 2. Mental or psychological problems of the student or student’s family;
 3. Sex behavior or attitudes;
 4. Illegal, anti-social, self-incriminating, or demeaning behavior;
 5. Critical appraisals of others with whom respondents have close family relationships;
 6. Legally recognized privileged relationships such as with lawyers, doctors, or ministers;
 7. Religious practices, affiliations, or beliefs of the student or parent; or
 8. Income, other than as required by law to determine program eligibility.

- Receive notice and an opportunity to opt a student out of-
 1. Any other protected information survey, regardless of funding;
 2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
 3. Activities involving collection, disclosure or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.

- Inspect, upon request and before administration or use –
 1. Protected information surveys of students;
 2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes;
 3. Instructional material used as part of the educational curriculum.

Wayne County Joint Vocational School district has developed and adopted policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. Wayne County Joint Vocational School District will directly notify parents and eligible students of these policies at least annually at the start of each school year and after any substantive changes. Wayne County Joint Vocational School District will also directly notify parents and eligible students, such as through U.S. Mail or email, at least annually at the start of each school year of the specific or approximate dates of the following activities and provide an opportunity to opt a student out of participating in:

- Collection, disclosure, or use of personal information for marketing, sales or other distribution.
- Administration of any protected information survey not funded in whole or in part by ED.
- Any non-emergency, invasive physical examination or screening as described above.

Parents/eligible students who believe their rights have been violated may file a complaint.

Safety Drills

Periodic fire, tornado and evacuation drills are required by law. Maps are posted in each room giving evacuation procedures to follow in an emergency. Please observe the following points during a drill.

- Do Not Run, walk rapidly, single file
- Take purses or any personal valuable with you. Books should be left in the room

Visitors

All visitors must register at the office upon entering the building.

Work Permits

The State of Ohio requires all students who are employed and under the age of 18 to hold a valid Ohio work permit. Work permit forms can be obtained in the high school main office.

The Guidance Department

Academic Awards

Academic Awards including White Cord (Honors Diploma), Red Cord (Magna Cum Laude), Orange Cord (Summa Cum Laude) and Gold Cord (Cum Laude) are based on the student's cumulative grade point average at the end of their eighth high school semester.

College and Career Planning

A counselor will meet individually with seniors at the beginning of the school year. Those students interested in college or technical schools are guided through the testing and application process.

College and technical school information is available through the Guidance Office and online along with applications, scholarship information, and financial aid forms.

When a student initiates the application process, the counselor's office provides an official transcript for the student to send to the designated school.

College visitation is encouraged and an excused absence is granted. This must be a planned day with the office and teachers informed.

Please see the CHS-Guidance website page for links to career planning resources.

Class Schedules and Changes

A student's schedule is developed in the spring for the following school year. Adjustments to any schedule should be made prior to July with the advice of parent, teacher and counselor. The only acceptable reasons for schedule changes once school begins are:

- Computer error
- Did not pass pre-requisite
- Placed in wrong level (teacher initiated)
- Accommodations for Individualized Education Plan

Students dropping a course after two **(2) weeks into the semester** will receive an "F" for the course. Exceptions will be made for students who, with teacher-principal-counselor permission, choose to audit the course for the remainder of the school year and retake the course during the following school year.

All schedule changes must be signed-off by the **PRINCIPAL AND GUIDANCE OFFICE**. There will be no schedule changes considered for freshmen and sophomore students as both grades have a full schedule.

Chippewa Virtual Learning Academy (CVLA)/ On-line learning 2023-2024

1. Credit recovery students will be placed on Acellus at no charge and will have the opportunity to regain credit in the necessary courses.
2. If credit recovery students do not make adequate progress, they will be removed from the Acellus program. The student will then be responsible for a new \$100 Acellus license fee to re-enroll in their credit recovery courses.
3. Any students taking a course on Acellus that is offered in person at Chippewa Jr/Sr High School, will be assessed a \$75 fee per semester per course.
4. Any students taking a course on Acellus that is not offered in person at Chippewa Jr/Sr High School, will be assessed a \$50 fee per semester per course.
5. **Application and school fees must be paid before enrollment into CVLA. The deadline for this is Friday, August 12th.**

Chippewa Local School District will use online/eLearning classes to supplement the curriculum, allow students to take overload classes (i.e. classes that are not able to fit in a normal school day), and to provide a full curriculum at Chippewa Local School District. District teachers and administrators will strive to identify those students who will benefit from online classes and to counsel those who will not meet the additional demands of online classes accordingly. Enrollment in the online classes is a privilege, not a right. Students may be denied the privilege of enrollment if their academic and behavioral record does not indicate the academic ability and self-discipline needed to succeed in online classes.

Online classes taken through our Learning Consortium are to be considered Chippewa Local School District classes and will be so regarded and recorded on Chippewa Local School District transcripts. Our eLearning will adhere to Board Policy.

At the discretion of the eLearning committee at the student's school of record, online courses may be selected by students who:

1. need to make up credits in order to graduate on schedule;
2. are eligible for hospital or homebound programs;
3. want to take course(s) not offered at their school;
4. have scheduling conflicts;
5. may need/want a learning environment different from that of a traditional classroom setting;

eLearning is not an excuse from being physically present on the campus of their school of record for an extended period of time.

Graduation Requirements- 3 parts to graduate

Class of 2024: Will need 22 credits to graduate:

Part one: Courses

4 credits of English

4 credits of Math – including Algebra II

3 credits of Science

- 3 credits of Social Studies
- 1/2 credit of Physical Education*
- 1/2 credit of Health
- 1/2 credit of Financial Literacy
- 1 credit of Fine Arts
- 5 ½ credits of electives (any class above requirements)

*Physical Education – A student who, during school, has participated in interscholastic athletics, marching band, or cheerleading for at least two full seasons is not required to complete any physical education courses as a condition to graduate. However, the student is required to complete one-half unit, consisting of at least 60 hours of instruction, in another course of study.

- A major requirement is payment of all class dues, book fines, library fines.
- No transfer of credit for correspondence courses or tutoring will be given unless prior approval of the principal is obtained. In addition, credit cannot be granted unless all State minimum standards are met.
- All students must be enrolled in at least five (5) – or the equivalent of five (5)- classes each semester.

Part two: Show competency

Earn a passing score on Ohio’s high school Algebra I and English II tests. Students who do not pass the test will be offered additional support and must retake the test at least once.

Part three: Show readines

Earn two diploma seals, choosing those that line up with your goals and interests. These seals give you the chance to demonstrate academic, technical and professional skills and knowledge that align to your passions, interests and planned next steps after high school.

Honors Diploma (White Chord)

The student who completes the college preparatory curriculum in high school must meet following criteria:

- four units of English
- four units of mathematics that shall include algebra I, algebra II, and geometry or complete a four-year sequence of courses that contains equivalent content
- four units of science – including physics and chemistry
- four units of social studies – including American history & government
- three units of one foreign language or two units of two foreign languages
- one unit of fine arts
- maintain an overall high school grade point average of at least 3.5 on a four-point scale up to the last grading period of the senior year
- obtain a composite score of 27 on the American College Testing (ACT) tests or an equivalent composite score of 1210 (does not include writing) on the Scholastic Assessment Tests (SAT)

The student who completes an intensive vocational or technical education curriculum in the high school must meet any nine of the following ten criteria:

1. four units of English which may include one unit of applied communication
2. four units of mathematics which will include algebra and geometry or a sequence of courses that contain equivalent content
3. four units of science that develop concepts for physical, life and earth and space sciences
4. four units of social studies
5. two units of business/technology; or one unit of each
6. four units in the student's vocational or technical education curriculum
7. two additional units in (a) through (f) above

8. maintain an overall high school grade point average of at least a 3.5 on a 4.0-point scale up to the last grading period of the senior year
9. achieve proficiency benchmark established for appropriate Ohio Career-Technical Competency assessment or equivalent

obtain a composite score of 27 on the ACT tests or an equivalent composite score of 1210 (does not include writing) on the Scholastic Assessment Tests (SAT).

National Honor Society

Membership in National Honor Society is one of the highest honors that can be awarded to a high school student. The selection in National Honor Society is a privilege, not a right and should be treated with the respect it deserves.

National Honor Society upholds four ideals: Character, Scholarship, Leadership, and Service. Only students with a 3.5 cumulative GPA are eligible. Those students who wish to be considered for NHS must demonstrate the four ideals listed above. Once selected, members have the responsibility to continue to demonstrate these ideals.

Additional Honors Diplomas are available. Please contact the Guidance office for more information.

Special Academic Programming

- Advanced Placement (AP): AP Exams are rigorous, multiple-component tests that are administered at high schools each May. The Advanced Placement (AP) program is a series of college level courses and examinations that give Chippewa High School students opportunities to receive advanced placement and/or credit in college. High school students can earn college credit, placement, or both for qualifying AP Exam scores. Each AP Exam has a corresponding AP course and provides a standardized measure of what students have learned in the AP classroom. The cost of each test is \$94.00.
- College Credit Plus (CCP): The College Credit Plus are courses that allow students to receive no cost college credit at the same time as they receive high school credit. These options are available to students that meet certain eligibility requirements. The requirements vary somewhat depending on which College or University is being used for the credit. These credits will then transfer to any Public Universities or Regional Campuses in the State of Ohio as well as on a case by case option for many private and out of state schools. College Credit Plus replaces the PSEOP, post-secondary enrollment options. Please see the Guidance page on the CHS website or contact a counselor in the guidance department for more information.

Testing Programs

Students need to consult with their counselor each year about college entrance tests they need to take. Most colleges require either the SAT or ACT. Please note that:

1. Fees are charged by the testing agencies for all tests.
2. Test requirements vary among colleges/universities. Students should consult their school counselors with regards to the appropriate test(s) to take. Test registration materials are located online.

ACT - We encourage all 10th and 11th graders to take the ACT.