

Board of Education Regular Meeting
Chippewa Jr/Sr High School Performing Arts Auditorium
Monday, February 13, 2023
6:00 PM

MEETING MINUTES

I. OPENING

- A. Call to Order :: Moment of Silence :: Pledge of Allegiance lead by CIS Students of the Month
- B. Present: Mr. DeAngelis, Mrs. Fenn, Mr. Golub, Mr. Hershberger, Mr. Schafrath

RESOLUTION 029-23

- C. Upon consideration to approve the minutes from the January 23, 2023 Regular Meeting

Motion to approve by Schafrath and 2nd by Fenn
 Roll Call: DeAngelis yes, Fenn yes, Golub yes, Hershberger yes, Schafrath yes **CARRIED**

II. STUDENT RECOGNITION /STAFF RECOGNITION /INTRODUCTION OF GUESTS

A. Students of the Month

Hazel Harvey

- Kindergarten: Thea Yoho Adams, Weston Bogner
- Grade 1: Arianna Pennie, Bryson Mark
- Grade 2: Kinsley, Eby, Lauren Roller

CIS

- Grade 3: Maliyah Gruver, Finn Stoller
- Grade 4: Madelyn Blount, Ledger Ludwig
- Grade 5: Jovee Radebaugh, Chase Bagnato
- Grade 6: Isabella Swank, Isaac Mellinger

Jr/Sr High School

- Grade 7: Mea Smith
- Grade 8: Kylie Oyler
- Grade 9: Joe Hegarty
- Grade 10: Wyatt Mclain
- Grade 11: Brendan Donnelly
- Grade 12: Caleb Gasser

B. Needle Mover – Jennifer Nemet

RESOLUTION 030-23

III. APPROVAL OF DONATIONS

<u>Donor</u>	<u>Item</u>	<u>Value</u>	<u>Donated To:</u>
Wayne County	check	\$400.00	Hazel Harvey
Community Foundation			
PTO	Chippewa C Stickers	\$150.00	District

Motion to approve by Fenn and 2nd by DeAngelis
 Roll Call: DeAngelis yes, Fenn yes, Golub yes, Hershberger yes, Schafrath yes **CARRIED**

IV. PUBLIC PARTICIPATION - none

V. TREASURER'S UPDATE & AGENDA ITEMS

A. Treasurer's Comments

- Bank Changes
- Highlights of January Financial Report
- Finance Committee had 1st meeting Saturday, February 11, 2023.
Members include Jay Hershberger and Kyle Schafrath

B. Action Items

RESOLUTION 031-23

- a. Upon consideration to approve the January 2023 unaudited financial report (copy on file at the Doylestown Public Library)

Motion to approve by Fenn and 2nd by Schafrath

Roll Call: DeAngelis yes, Fenn yes, Golub yes, Hershberger yes, Schafrath yes **CARRIED**

RESOLUTION 032-23

- b. Upon consideration to approve a change in banking relations for the District from PNC to US Bank/Huntington National Bank due to the closure of the Doylestown PNC branch office.

Motion to approve by Fenn and 2nd by Schafrath

Roll Call: DeAngelis yes, Fenn yes, Golub yes, Hershberger yes, Schafrath yes **CARRIED**

VI. SUPERINTENDENT'S UPDATES:

A. CIS HVAC – Exhibit A

- Total Sense Indoor Air Quality
- Comm Link approximate \$17K

B. Matt Rodriguez, Secondary Math Curriculum

VII. SUPERINTENDENT'S AGENDA

RESOLUTION 033-23

- A. Upon consideration to approve the unpaid leave for Jenna Berens to extend her maternity leave April 12 – 17, 2023.

Motion to approve by Fenn and 2nd by Schafrath

Roll Call: DeAngelis yes, Fenn yes, Golub yes, Hershberger yes, Schafrath yes **CARRIED**

RESOLUTION 034-23

- B. Upon consideration to approve the purchase of 160 Chromebooks from Trafera in the amount of \$46,240.00. This is a General Fund expense.

Motion to approve by Fenn and 2nd by DeAngelis

Roll Call: DeAngelis yes, Fenn yes, Golub yes, Hershberger yes, Schafrath yes **CARRIED**

VIII. SUPERINTENDENT'S CONSENT AGENDA

RESOLUTION 035-23

- A. Upon consideration to approve the following supplemental contracts for the 2022-2023 school year.
- | | | |
|----------------------------|-------|-------------|
| Varsity Softball Assistant | 2.75% | Eric Mizner |
|----------------------------|-------|-------------|
- *Pending FBI/BCI background and completing all necessary trainings and form
- B. Upon consideration to hire the following as substitute bus driver per the substitute pay rate:
- Mary Ann Thompson – retroactive to 1/23/23
 - Erin Kris Cormell
- C. Upon consideration to approve Michael Lucas as a volunteer with the spring musical.
- D. Upon consideration to approve the first reading of the 2024-2025 school calendar. See Exhibit B
- E. Upon consideration to approve the Memorandum of Understanding 2023-2024 for College Credit Plus.
- Stark State College – Exhibit C
 - Kent State University – Exhibit D
 - University of Akron – Exhibit E
- F. Upon consideration to approve the membership in the 2023-2024 Ohio High School Athletic Association. Exhibit F

WHEREAS, The Board of Education/Governing Board ("Board") and its Administration desire for the schools with one or more grades at the 7-12 grade level under their jurisdiction to be voluntary members of the OSHAA;

NOW THEREFORE, BE IT RESOLVED BY THE CHIPPEWA LOCAL SCHOOLS BOARD OF EDUCATION does hereby voluntarily renew membership in the OHSAA and that in doing so, the Constitution, Bylaws, Regulations and Business Rules of the OHSAA are hereby adopted by this Board as and for its own minimum student-athlete eligibility requirements. Notwithstanding the foregoing, the Board reserves the right to raise student-athlete eligibility standards as it deems appropriate for the schools and students under its jurisdiction; and

BE IT FURTHER RESOLVED that the schools under this Board's jurisdiction agree to conduct their athletics programs in accordance with the Constitution, Bylaws, Regulations, Business Rules, interpretations and decisions of the OHSAA and cooperate fully and timely with the Executive Director's office of the OHSAA in all matters related to the interscholastic athletic programs of the schools. Furthermore, the schools under this Board's jurisdiction shall be the primary enforcers of the OHSAA Constitution, Bylaws, Regulations, Business Rules and the interpretations and rulings rendered by the Executive Director's office. The administrative heads of these schools understand that failure to discharge the duty of primary enforcement may result in fines, removal from tournaments, suspension from membership, and/or other such penalties as prescribed in Bylaw 11.

G. Approve Youth Art Month:

WHEREAS, Youth Art Month is designed to bring about a renewed recognition of the vital place of art education; and

WHEREAS, art education develops students' creative problem-solving and critical thinking abilities; teaches sensitivity to beauty, order, and other expressive qualities; and gives students a deeper understanding of multi-cultural values and beliefs;

WHEREAS, art education reinforces and brings to life what students learn in other subjects; and interrelates student learning in art production, art history, art criticism and aesthetics;

WHEREAS, it is fitting for the Chippewa Local Schools Board of Education to recognize art education in our schools as an essential part of the learning process and to encourage and support this significant art that is powerful channel for the innermost feelings and responses of every child; and

WHEREAS, the Ohio Art Education Association has designated March 2023 as Youth Art Month, focusing on the theme "**Art Connects Us**"; now,

THEREFORE, be it resolved, that the Board of Education of the Chippewa Local School District endorses the observance of Youth Art Month as an opportunity to support the purposes and practices of art education and encourages teaches, parents, students, and all citizens to participate.

The Board of Education of the Chippewa Local School District, for its own part, rededicates itself to the maintenance of a visual art education program that will be relevant to the needs of the children placed in its care and will reach and positively influence each child.

H. Approve Music In Our Schools Month:

WHEREAS, the study of music contributes to young people's development through heightened skills in listening, reading, self-expression, and creativity; and

WHEREAS, music education in the schools includes a broad range of types of music and active musical experiences; and

WHEREAS, music and the other arts significantly enhance the morale and quality of the school environment; and

WHEREAS, it is the stated objective of the public school to prepare children for a productive role in our society; and

WHEREAS, MENC: The National Association for Music Education and the Ohio Music Education Association has designated March 2023 as Music in Our Schools Month, focusing on the theme "**Music, The Sound of my Heart**", now,

THEREFORE, be it resolved, that the board of education of the Chippewa Local School District endorses the observance of Music In Our Schools Month as an opportunity to

support the purposes and practices of music education and encourages teachers, parents, students, and all citizens to participate.

The Board of Education of the Chippewa Local School District, for its own part, rededicates itself to the maintenance of a music education program that will be relevant to the needs of the children placed in its care and will reach and positively influence each child.

Motion to approve by Fenn and 2nd by DeAngelis

Roll Call: DeAngelis yes, Fenn yes, Golub yes, Hershberger yes, Schafrath yes **CARRIED**

IX. BOARD DISCUSSION

A. Board operations-JH

- Board Self-assessment
- Student Rep on Board
- No update on plans for Hazel Harvey
- Mr. Hershberger needs to withdraw from Board appointed position as the Village Economic Liason.
- DeAngelis recognized as recipient of the 2023 OSBA Service Award. The service award is part of the organization's "STAR Awards Program – Service, Training, Aptitude and Recognition."

X. NEW BUSINESS

RESOLUTION 036-23

- A. Upon consideration to approve a change in the purchasing threshold from \$10,000.00 set in October 2018 (Board Resolution 177-18) to \$20,000.00 for expenditures requiring Board approval.

Motion to approve by Fenn and 2nd by Schafrath

Roll Call: DeAngelis yes, Fenn yes, Golub yes, Hershberger yes, Schafrath yes **CARRIED**

XI. EXECUTIVE SESSION

WHEREAS, a public board of education may hold an executive session only after a majority quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the purpose of the consideration of any of the following matters:

- A. Personnel matters with respect to a public employee or official:
1. Appointment
 2. Employment
 3. Dismissal
 4. Discipline
 5. Promotion
 6. Demotion
 7. Compensation
 8. Investigation of charges/complaints (unless public hearing requested)

- B. The purchase of property for the public purposes or for the sale of property at competitive bidding
- C. Conferences with an attorney concerning disputes involving the public body that are the subject of pending or imminent court action.
- D. Preparing for, conducting or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment
- E. Matters to be kept confidential by federal law or rules or state statutes
- F. Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoiding prosecution for a violation of the law

NOW, THEREFORE BE IT RESOLVED that the Chippewa Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on A2, B, D as listed above.

Motion to approve by Fenn and 2nd by Schafrath

Roll Call: DeAngelis yes, Fenn yes, Golub yes, Hershberger yes, Schafrath yes **CARRIED**

TIME: 7:00 PM

XII. Motion to adjourn

Motion to adjourn by Fenn and 2nd by Schafrath

Roll Call: DeAngelis yes, Fenn yes, Golub yes, Hershberger yes, Schafrath yes **CARRIED**

TIME: 8:00 PM

NOTE: The next Regular Meeting will be held March 13, 2023 beginning at 6:00 PM.

APPROVED:



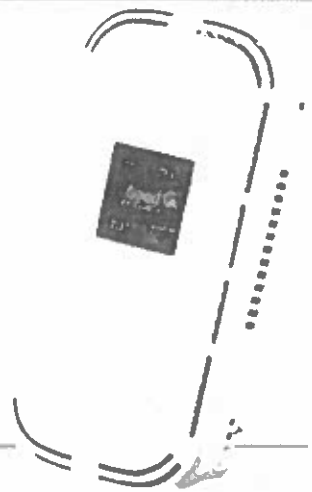
President

Date: 03/13/2023



Treasurer

TotalSense™ Series Indoor Environmental and Air Quality Sensor Matrix



Industry's first IAQ sensor with PIR motion detection
 Nine environmental sensors: PIR, PMx, VOC, CO₂, RH, T, ambient light, barometric pressure
 BACnet/Modbus and/or analog outputs with set-point relay

DESCRIPTION

The TotalSense™ Series provides more data for more advanced ventilation control while drastically reducing installation cost and time on a project. It includes a comprehensive selection of IAQ sensing with carbon dioxide (CO₂), relative humidity (RH), and temperature plus options for occupancy detection (PIR), total volatile organic compounds + Formaldehyde (TVOC/CH₂O), particulate matter (PM), Carbon Monoxide (CO), barometric pressure, and ambient light. More than an IAQ sensor, it's the first fully configurable Indoor Environmental Quality (IEQ) sensor matrix.

Motion detection (PIR) can initiate ventilation upon occupancy, providing air exchanges the instant people are present (in addition to monitored elevated CO₂ levels). This technology provides a much faster trigger for ventilation allowing for cleaner and safer indoor spaces while still saving energy.

APPLICATIONS

- Verify effectiveness of IAQ strategies in post covid environment
- Energy management/building control
- Facilitates compliance with ASHRAE 62.1 standard for air quality



Made in USA

Contributes toward satisfying Feature A08 and T06 under the WELL Building Standard*



NINE TECHNOLOGIES FOR OPTIMUM INDOOR AIR QUALITY

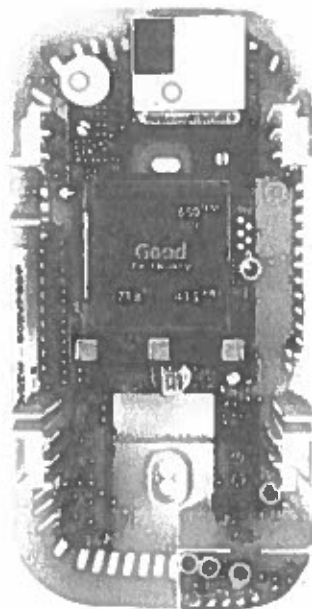
 **PASSIVE INFRARED**

 **±30PPM CO₂**

 **BAROMETRIC PRESSURE**

 **±2% RELATIVE HUMIDITY**

 **CARBON MONOXIDE**



 **PARTICULATE MATTER**

 **AMBIENT LIGHT**

 **TVOC**

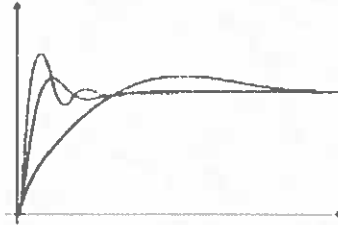
 **TEMPERATURE**

OPTIONS



Versatile Display or AQ ring

Fully customizable
Good/Fair/Poor settings and
color icons available



NEW

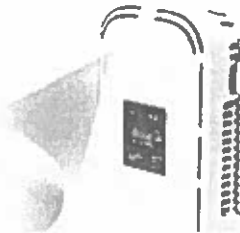
PID Control for CO2 or Temp

- Use PID feature on any analog output for local control of dampers or heat valves
- New models available with BACnet/Modbus PLUS analog



Configuration App - Senva Sync

- Fast installation. Edit display, analog, or PID settings and load to one or many devices at a time - no device power needed!

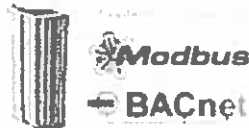


PIR Motion Sensing

- Trigger ventilation or lighting based on occupant movement
- Automatic PIR wake-up for OLED display - highly visible readings whenever a room is occupied

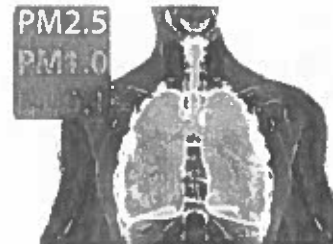
NEW

Built for building automation.



Analog outputs or BACnet MSTP / Modbus RTU

- Comprehensive data
- Integrated set-point relay (programmable)



TVOC and PM Sensors

- Detect unhealthy airborne particulates down to 0.3 μm or VOC's for a comprehensive understanding of indoor air quality.

ORDERING

AQ2

Package	Output Type	CO2	Relative Humidity	VOC	Advanced Sensors*	Temperature Output**	Display	Accessories***
W = Surface	A - Analog B = BACnet/Modbus D = Dual Analog + BACnet/Modbus	A = None C = CO2 D = Dual Channel CO2	A = None 2 = 2% RH	A = None V = VOC	A = None P = Particulate Matter (PM)	A - None B - Transmitter C - 100Pt RTD D - 1000Pt RTD E - 10K Type 2 F - 10K Type 3 G - 10k w/11k H - 3k I - 2k2 J - 1k8 K - 20k	X - None D = OLED Display S = OLED display with solid cover R = Air Quality Ring	Blank = No Accessories C = 1k Ω SP Slider F = 10k Ω SP Slider E = 910 Ω offset resistor S = Slider override PB O = Thermistor Override PB U = User PB T = 20k Ω offset resistor

*PM Available on AQ2W-B versions only. Advanced Sensor options "O" and "Q" only available on AQ2W-BC2VOB... models.

**Choose transmitter option for temperature display or BACnet/Modbus temp readings. Thermistor versions will be equipped with an isolated resistive thermistor circuit, so cannot be read on the display or over BACnet/Modbus.

***Slider and pushbutton options not available with PM sensor. Call for additional slider, offset, and override options.

****CO sensor only available with display option for calibration purposes.

NEW

CO Sensor****

Q = CO

PIR Sensor

P = PIR Sensing

SPECIFICATIONS

Power Supply	Non-Display	16-30VDC/24VAC ¹ , 3.5W nominal, 4W max.	
	Display or LED Ring	24-30VDC/24VAC ¹ , 4.3W nominal, 5W max.	
Interface	OLED (optional)	1.5" Organic LED Display, 128x128, color	
	Air Quality Ring	Color changing (red/yellow/green) LED Air Quality Ring	
Analog Outputs (Analog or Dual version only)	Quantity	Up to 3 outputs	
	Source	CO ₂ , RH%, Temp, Temp slider, TVOC (selectable)	
	Scale	0-5V, 0-10V, 4-20mA (switch selectable, programmable per output)	
	Protocol	BACnet MS/TP or Modbus RTU	
Protocol Output (Comms or Dual version only)	Connection	3-wire RS-485, with isolated ground	
	Data Rate	9600, 19200, 38400, 57600, 76800, 115200 (switch selectable)	
	Address Range	0-127	
	Type	Solid-state output, 1A @ 30VAC/DC, N.O.	
Relay (Standard except for PM models)	Polarity	NO/NC (selectable)	
	Source	CO ₂ setpoint, RH setpoint, Temp setpoint, TVOC setpoint, PIR motion detection, Air Quality, off (selectable)	
	Type	Non-dispersive Infrared (NDIR)	
	Accuracy	±(30ppm + 3% of reading) (400-2,000ppm), -10-50°C, 0-85%RH ±(50ppm + 5% of reading) (2,000-5,000ppm), -10-50°C, 0-85%RH >5,000ppm consult factory	
CO ₂ (Optional)	Resolution	1 ppm	
	Range	0-2,000 PPM (Default) (Programmable up to 10,000ppm)	
	Response time	90 seconds to 90% reading	
	Sample rate	1s	
Temp and Pressure Compensation	Temp and Pressure Compensation	Yes, barometric pressure readable over comms	
	Type	Digital CMOS	
	Accuracy ⁽²⁾	2% models, +/-2% over 0 to 80%RH range	
	Resolution	0.05%RH	
Relative Humidity (Optional)	Response time ⁽³⁾	30s	
	Sample rate	3s	
	Operating range	0 to 100%RH (non-condensing)	
	Operating conditions ⁽⁴⁾	-4 to 140°F (-20 to 60° C) @ RH>90%; -4 to 176°F @ RH=50%	
Temperature Transmitter (Optional)	Type	<u>With RH option</u>	<u>Without RH option</u>
		Silicon Band-gap	NTC Thermistor
	Nominal Accuracy	±0.3° C (operating range)	±0.5° C (operating range)
	Maximum Accuracy ⁽²⁾	±0.5° C (at 25° C), ±1.0° C	±1.0° C (at 25° C), ±2.0° C
	Resolution	0.1° C	0.05° C
	Response time	30s	30s
	Sample rate	3s	100 milliseconds
	Type	MOS	
Gas	Total VOC		
TVOC (Optional)	Formaldehyde CH ₂ O Sensitivity	Responsive to Formaldehyde concentrations 50-1000 ppb	
	Range	0-32,000 µg/m ³ (Display may be programmed to show PPB)	
	Response Time	<10s	
	Output	0-2,000 µg/m ³ (default) programmable up to 32,000 µg/m ³	

1. One side of transformer, secondary is connected to signal common. Dedicated transformer is recommended.
2. Models with PM sensor included achieve ±5% accuracy over 0 to 80%RH range and an additional temperature shift of up to +0.5°C
3. Time for reaching 63% of reading at 25° C and 1 m/s airflow
4. Long term exposures to conditions outside normal range at high humidity may temporarily offset the RH reading (+3%RH after 60 hours.)

SPECIFICATIONS

PMx (Optional)
CLASS 1 LASER PRODUCT

Type	Optical
Size range $\mu\text{m}/\text{m}^3$	1.0, 2.5, 4.0, 10.0 (each range is $0.3 \mu\text{m-x.x} \mu\text{m}$)
Size Range $\#/\text{cm}^3$	0.5, 1.0, 2.5, 4.0, 10.0 (each range is $0.3 \mu\text{m-x.x} \mu\text{m}$) (comms readings only)
Scale	0-1,000 $\mu\text{g}/\text{m}^3$
Lower detection limit	0.3 μm
Precision	$\pm 10 \mu\text{g}/\text{m}^3$ (0-100 $\mu\text{g}/\text{m}^3$); $\pm 10\%$ (100-1,000 $\mu\text{g}/\text{m}^3$)
Long-Term Drift	$\pm 1.25 \mu\text{g}/\text{m}^3$ / year

Carbon Monoxide



Type	Electrochemical
Detection Range	0-200 ppm
Accuracy	$\pm 5\%$ Full scale @20°C
Resolution	1 ppm
Response Time	<30 seconds to 90%
Sensor Life	5 years
Certifications	UL2034 recognized component

PIR (Optional)

Type	Passive Infrared
Axis X field of view	140°, 15 ft (4.5m)
Axis Y field of view	76°, 15 ft (4.5m)

Ambient Light

Type	Phototransistor
Scale	0-100 fc (lm/ft^2), readable over comms

Operating Environment

Temperature	32 to 122°F (0 to 50°C)
Humidity	0-95% non-condensing

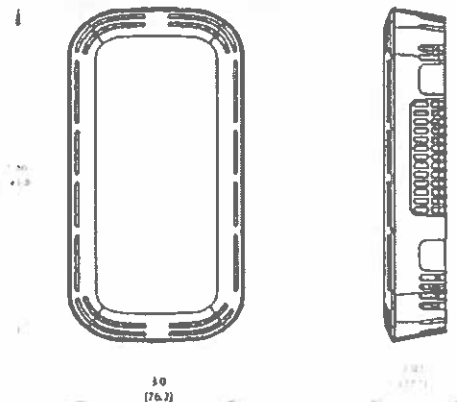
Enclosure

Material	ABS Plastic
Dimensions	5.67" h x 3.00" w x 1.07" d (With concealing ring: 6.35" h x 3.69" w x 1.25" d)
Agency	CE, RoHS

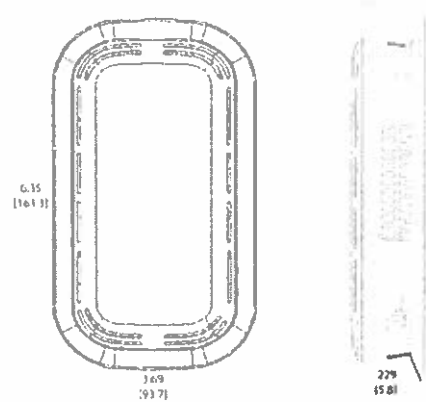
Compliance

Accreditations	RESET Air Accredited Monitor
Standards	Facilitates compliance with ASHRAE 62.1 standard for air quality Contributes toward satisfying Feature A08 and T06 under the WELL Building Standard*

DIMENSIONS



Standard Surface Mount



Concealing Ring (Provided)

Conceal oversized drywall cutouts or European junction boxes



Warning: Refer to installation instructions that accompany product and heed all safety instructions.

2024/2025 CALENDAR(draft C-2) Exhibit B

Aug						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- 14 NEW TEACHER ORIENTATION
- 15 TEACHER PROF. DAY
- 16 TEACHER WORK DAY
- 19 CONVOCATION DAY
- 20 FIRST DAY FOR STUDENTS

Feb						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

- 14 TEACHER PROF DAY
- NO SCHOOL - JR/SR HS
- HH/CIS - IN SESSION
- 17 PRESIDENT'S DAY

Sep						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

- 2 LABOR DAY
- 9 FAIR DAY

Mar						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

- 14 NO SCHOOL

Oct						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Apr						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

- 14-18 SPRING BREAK

Nov						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

- 1 TEACHER PROF DAY - NO SCHOOL - HH & CIS
- 27-29 JR/SR/HS-IN SESSION
- THANKSGIVING BREAK

May						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- 26 MEMORIAL DAY
- 29 LAST DAY STUDENTS
- 29 94 DAYS - 2ND SEMESTER
- 30 LAST DAY TEACHERS

Dec						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- 2 THANKSGIVING BREAK
- 20 82 DAYS - 1ST SEMESTER
- 23-31 CHRISTMAS BREAK
- NO SCHOOL

Jan						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

- 1-3 NEW YEAR'S BREAK
- NO SCHOOL
- 20 ML KING DAY
- NO SCHOOL

- 2 CONFERENCE DAYS
- 3 TEACHER PROF DAYS
- 2 TEACHER WORK DAYS
- 1 CONVOCATION DAY
- 176 WITH STUDENTS
- 184 STAFF DAYS

Stark State College MOU 2023-2024

Memorandum of Understanding 2023-2024
For College Credit Plus (CCP)
Between Stark State College and
Ohio Public and Private School Districts

The purpose of this Memorandum of Understanding between an Ohio public and private school district (District) and Stark State College (College, Institution of Higher Education, IHE) is to outline the responsibilities and funding arrangements pertaining to College Credit Plus (CCP) courses taught by college faculty. College Credit Plus for this agreement is defined as providing middle and high school students, grades 7-12, the opportunity to be enrolled in a college-level course or series of courses taught by the college and the IHE faculty (including courses taught by high school teachers who are credentialed IHE adjuncts). Upon successful completion of the course, the student will receive both high school graduation credit and college credit from the cooperating IHE. Stark State College and the school District will comply with all the laws, rules and timelines associated with College Credit Plus. The District and Stark State College agree to the following:

Student Requirements:

1. Student must meet HB49 Eligibility Requirements for participation in the College Credit Plus program, unless requirements are waived or modified by the Chancellor. Stark State College will pursue waivers for all students and programs.
2. For acceptance into the program, the College will review the following application materials provided by the student:
 - Completed college application
 - High school transcripts
 - All Stark State College entrance requirements, including appropriate scores on ACCUPLACER, ACT and SAT tests
 - Permission Slip for Mature Content and Student Questionnaire
3. Completion of the "Succeeding Online" orientation course at least one week prior to the start of the online college course, in accordance with Stark State's calendar.
4. For online courses, student must have basic computer skills, such as sending email, attaching files to email, accessing the Internet, and word-processing skills.
5. The student is responsible for gaining access to a computer and Internet that meet the IHE requirements for students to complete assignments outside the normal school day
6. Students must setup Multi-Factor Authentication (MFA) to access College systems and resources.

Program Requirements:

7. All College Credit Plus courses must be non-remedial.

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8. All College Credit Plus courses should be transferable with a grade of C or better.
9. The District will use the IHE text, materials, equipment, course syllabus and assessments.
10. The District needs to be aware of the Multi-Factor Authentication (MFA) requirement for CCP students and help accommodate this requirement to ensure students can access their College course materials in the classroom.
11. College Credit Plus Blended classrooms (containing both CCP students and non-CCP students) must have different learning expectations, as outlined on the syllabi provided by the CCP high school adjunct. Stark State College faculty will assist CCP high school adjuncts, as needed, with syllabi.
12. Parents should be made aware: "The subject matter of a course enrolled in under the College Credit Plus program may include mature subject matter or materials, including those of a graphic, explicit, violent, or sexual nature, that will not be modified based upon College Credit Plus enrollee participation, regardless of where course instruction occurs."
13. When classes are held at the school or online, Stark State College will provide the textbook. Stark State College also will manage the textbooks for the Districts, with assistance from the high schools. Please designate the person in your District who will work with Stark State's CCP Book Store.

April Roth Kimber

(Name)

April.ROTH - Kimber@chippewa.schools.com

(Email)

14. As in the past, the District will provide the books for students who take courses on Stark State College's campus.
15. When an access code is required for a course taken at the high school, online, or on Stark State's campus, the District will be responsible for the cost of the code.
16. The District and the IHE will jointly provide student support such as counseling and tutoring. Using the IHE's Learning Management System, the IHE will assign each student an academic advisor and inform the student of the academic no-fault drop course date.
17. Districts (High School CCP Adjuncts) will provide Never Attends, Mid-Term Grades and Final Grades based on the IHE timelines.
18. Once students have completed the course(s), the IHE will submit official grades to the District in a timely manner.
19. The District and the IHE will implement the policies and procedures of the administrative rule for College Credit Plus underperforming students.
20. IHE and District agree that they will provide any necessary information needed for required College Credit Plus data collection.

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21. The IHE and the District will collaborate annually on College Credit Plus informational meetings for parents and students. Teachers must meet Ohio Department of Higher Education and College guidelines for adjunct status.
22. The IHE will provide faculty to serve as mentors to adjunct faculty members to ensure that College-level work is maintained. College mentors will supply adjunct faculty members with all the required instructional materials and will schedule classroom observations, as required by College Credit Plus guidelines.
23. College Credit Plus adjunct faculty members will participate in at least three hours of Stark State faculty orientation and professional development activities, as required by College Credit Plus guidelines.
24. The IHE will provide adjunct faculty with course evaluations to be administered to students upon completion of the college course.
25. For online courses, the District will provide qualified high school teachers who will meet with students on a regular basis and provide face-to-face student support. Online instruction will be provided by the IHE faculty member.
26. At least one week prior to the start of the online course, supporting high school teachers must complete the online training course, "Succeeding Online."
27. Online courses will follow the IHE semester calendar.

Financial Structure:

28. Neither IHE nor District will charge tuition or fees to students.
29. The host institution of each laboratory course will provide all equipment and supplies that are normally kept in the laboratory. This includes weights, measures and glassware. The host institution will provide lab kits containing all required tools and safety equipment. There will be no reimbursement of the initial costs for providing such items between the Parties.
30. When Stark State is the host institution, the District will be responsible for the cost of replacing items from the lab kits that are not returned to the IHE in good condition, normal wear and tear expected. They are considered no different than a damaged or missing textbook.
31. The District will pay the IHE for course fees and service fees that have been established to pay a third-party for a service required for the student to participate in their course or field of study. These include individual course fees to cover the cost of consumables, health screenings, health records management, background checks, uniforms and other fees.
32. Self-Pay (Option A) students will pay the current IHE tuition rate in accordance with state rules, regardless of a signed MOU.
33. Tuition for students who withdraw from College Credit Plus courses will be in accordance with applicable rules. District will have College Credit Plus tuition deducted from their foundation

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funds, as applicable, based on this agreement and College Credit Plus rules and timeline.

34. The IHE will retain all State Share of Instruction (SSI) funds for students completing all CCP courses.
35. In accordance with HB 49, the district will be charged tuition rates as follow:
- A. State of Ohio floor amount \$41.64/semester credit hour for classes taken at a location operated by the District and taught by an IHE faculty member who is also a faculty member of the District. Stark State College will continue to pick up the cost and management of all textbooks.
 - B. \$61.64/semester credit hour for classes taken online taught by IHE faculty member. Stark State College will continue to pick up the cost and management of all textbooks.
 - C. \$82/semester credit hour for classes taken at a location operated by the District and taught by an IHE faculty member who is not also a faculty member of the District.
 - D. \$118/semester credit hour for classes taken at a location operated by the IHE
36. For courses taught by an IHE faculty member who is not a faculty member of the District, the College reserves the right to cancel the class if a minimum number of students is not enrolled; this will vary depending on the number of credit hours in the course and contact load hours for the faculty member.

This agreement supersedes all previous agreements.

Term of Agreement

The term of this agreement shall be for the 2023-2024 academic year, including the Summer session in 2023-2024. This agreement cannot be used by either party to limit participation of a student enrolling in courses that are not part of this agreement.

The parties listed below are in agreement with the above stated conditions.

IHE: Stark State College

IHE President Para M. Jones Date 1/19/2023

School District Chippewa LSD

Superintendent Todd S. Oble Date 1/20/2023

KENT STATE
UNIVERSITY
University College

College Credit Plus

MEMORANDUM OF UNDERSTANDING

School Year 2023-2024

Between

Kent State University
(hereafter known as IHE)

AND

CHIPPEWA LOCAL School District

(hereafter known as LEA)

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Revised 01/2023

Version approved for use by the Office of General Counsel without changes. Any changes to these terms must be submitted to OGC for further review as to form and legal sufficiency before execution.

SECTION I: INTRODUCTION, DEFINITION, AND PURPOSE

"College Credit Plus Program" (hereafter CCP) means a program that provides multiple opportunities for secondary school students in grades 7-12 who are Ohio residents to enroll in college-level courses on a full or part time basis and complete allowable academic, non-sectarian, non-remedial courses, for high school and college credit pursuant to ORC3365.02 (effective 9/29/2017).

Kent State University allows eligible students entering grades 7-12 to enroll in college courses while attending middle or high school and permits the students to take courses in place of, or in addition to, the normal course load at their high school in its CCP program. Students must apply and be eligible to participate in the program to receive college credit. In addition, students admitted to the program must meet the same requirements as all other college students. College credit earned upon successful completion of the course(s) may be applied towards an Associate Degree or Baccalaureate Degree at Kent State University or may transfer to other colleges and universities.

The primary purposes of the CCP program are to increase the educational options and opportunities for secondary students. Fundamentally, CCP provides the opportunity for students in grades 7-12 to earn credit at the secondary and postsecondary levels simultaneously. The program may also encourage more students to consider postsecondary education. Research indicates that CCP programs can lead to better completion rates for both high school and college; reduce the need for remediation; shorten time to a diploma or degree completion; reduce the cost of higher education; reinforce the concept of life-long learning through an educational continuum; provide an alternative for students tempted to leave high school to enter the workforce; and, especially when offered through distance learning, provide equal access to higher education opportunities to students, whether rural or urban. CCP is not intended to be a substitute for the academic programs and other educational experiences offered by Ohio's high schools.

This Memorandum of Understanding (MOU) includes multiple sections for the different types of CCP course delivery, credentialing and responsibilities of high school instructors, and financial structure for the 2023-2024 Academic Year.

SECTION II: SCOPE

College Credit Plus (CCP) shall be provided in accordance with the terms and conditions of this uniform College Credit Plus Master Agreement (*hereafter* Agreement), which supersedes all previous agreements, versions and addenda.

This Agreement applies to local education agencies (public school districts, locally chartered and state chartered charter schools, state-supported schools) (*hereafter* LEA).

This Agreement applies to all Kent State University campuses. Separate agreements with each campus are not required. The LEA is encouraged to work directly with their closest Kent State University campus. The LEA may complete agreements with multiple Colleges and Universities. The University may complete agreements with multiple LEAs.

SECTION III: STATE REPORTING

The LEA and IHE shall retain educational records in accordance with Ohio or Federal statutes and record retention regulations and shall collaborate where necessary to provide required statistical information.

SECTION IV: LIABILITY OF PARTIES

CCP status will not affect the institutional liability for students while physically present on the respective campuses of the PSS or IHE. The policies and code of conduct will govern the students while physically present on the respective campuses or while enrolled and participating in distance learning courses. To the extent permitted by Ohio law, each party agrees only to be liable for the acts and omissions of its own officers and employees engaged in the scope of their employment arising under this Agreement, as may be determined by a court of competent jurisdiction, and each party hereby agrees only to be responsible for certain claims with respect to that party's actions in connection with this Agreement. It is specifically agreed that neither party shall indemnify the other party and each party agrees to be responsible for its own defense. The parties agree that nothing in this provision shall be construed as a waiver of the protections, immunities, and limitations for by the laws of the State of Ohio, including but not limited to Ohio Revised Code 9.27. The parties agree that nothing in this provision shall be construed as a waiver of the sovereign or qualified immunity of the University, its employees, and/or the State of Ohio.

Each party warrants and represents that it has adequate insurance coverage for any liabilities arising out of the presences of students on its campus.

SECTION V: STUDENT ELIGIBILITY AND ADMISSION

Steps to Admission

The LEA and IHE shall qualify and advise candidates entering grades 7-12 for CCP participation. For acceptance into the program the IHE will review the following application materials provided by the student:

- a. Evidence student meets or exceeds state CCP remediation free standards as indicated in the "Uniform Statewide Standards for Remediation Free Status" dated May 2019 (see Appendix C) and or secondary school transcripts with GPA of 3.0 or higher or other eligibility requirements.
- b. Online CCP application submitted prior to IHE application deadline: April 15 for Summer; June 1 for Fall; October 15 for Spring enrollment - Applications are FREE of charge
- c. Secondary school transcripts
- d. CCP Permission Form signed by student and parent guardian
- e. Applications are reviewed holistically in accordance with practices utilized with undergraduate applications for admission

Upon admission, students will participate in required orientation events and will meet with an assigned academic advisor prior to initial course registration. Students will continue to meet with their academic advisor prior to registration each academic term.

Course Approval

Student approval for CCP courses shall be by the IHE representatives on a course-by-course basis each semester based on the student's prior coursework, career pathway, and/or academic readiness. The IHE and LEA agree that this agreement cannot be used by either party to limit participation of a student in enrolling in allowable courses not part of the agreement.

The student must meet course eligibility requirements including but not limited to placement and course prerequisites. The student is limited to no more than 18 semester hours of credit per semester; no more than 30 credit hours per academic year; and not more than the equivalent of four academic years, or one hundred and twenty (120) college credit hours total through the CCP program under division (B) of section 3365.06 of the Revised Code, including those students eligible to start participating in the

program in seventh and eighth grade.

The LEA is responsible for assuring that each student does not exceed full-time status which is calculated as follows:

- 1) Determine student's number of high school ONLY units.
- 2) Multiply that number by 3, and
- 3) Subtract the result from the number 30.
- 4) That number is the total number of college credits that a CCP student may earn that academic year (summer, fall and spring terms) at any college or university as part of CCP.

Course Requirements

The course requirements for high school students enrolled in CCP courses shall be the same as those of regular college students. Course requirements/syllabus information shall include the course prerequisites, course content, grading policy, attendance requirements, course completion requirements, performance standards, and other related course information whether the course is taught at the high school or college location or taught by a credentialed high school faculty member or IHE faculty member.

Eligible Semesters

Eligible students may enroll in CCP courses during Summer, Fall and Spring Semester under this Agreement pursuant to the provisions of ORC 3365.

Academic Standing

Students whose semester and or cumulative Kent State University GPAs fall below a 2.0 shall be required to meet with their academic advisor to determine the appropriate actions and/or whether that student is eligible to continue in CCP. Students enrolled in CCP are subject to Kent State University policies regarding academic probation and dismissal.

CCP students shall follow the guidelines provided in ORC 3365.091 (effective 9/29/2017) and any other laws or regulations that may come into effect beginning with the summer term of the 2023-2024 academic year and the LEA shall be responsible for monitoring academic progress for students enrolled in multiple IHEs.

The LEA shall be responsible for placing an underperforming student as defined in OAC 3333-1-65.13 (effective 2/15/2018) on CCP probation and dismissing a student from the CCP program according to the guidelines provided within this rule. The LEA shall promptly notify the student, the student's parent, and the IHE in which the student is enrolled of the student's status.

SECTION VI: COURSE ELIGIBILITY AND APPROVAL

The following general eligibility and approval requirements shall apply to all CCP Agreements:

Course Location and Format

CCP courses may be offered at the LEA or at any IHE campus. CCP courses may be delivered during or outside of LEA hours. IHE may offer CCP courses via distance learning (online, hybrid, blended, or compressed video).

Academic Quality of CCP Courses

College courses eligible for CCP credit shall meet the rigor for college credit and be congruent with the

IHE's normal offerings. All students enrolled in the IHE under the CCP program, must be assessed with the same standard of achievement and held to the same grading standards, regardless of where the course is delivered. Classes offered in LEA settings shall conform to the IHE's academic standards, shall follow the same course syllabi, use the same textbook and materials, achieve the same learning outcomes, and be assessed using the same methods as the college course delivered on the college campus. For an LEA seeking adjunct faculty approval for their faculty to teach the college course, the LEA shall contact the campus location through which the course will be offered utilizing the campus contacts detailed in Appendix B. Faculty for all CCP courses shall be evaluated and approved by the appropriate IHE academic unit/department and are expected to meet the requirements set by the IHE and ODHE.

CCP 15 and 30 Credit Hour Pathways

The LEA in collaboration with the IHE shall determine a list of academic courses and 15/30 credit hour Pathways eligible for CCP credit for inclusion under Appendix A. Additional pathways may be created between an IHE campus and school district. These Pathways shall be published among the LEA school's official list of course offerings from which a participant may select pursuant to ORC 3365.13.

Eligible Courses

College courses that simultaneously earn credit toward high school graduation and a postsecondary degree or certificate shall be eligible for CCP within the parameters defined by ORC 3365.06 (C) (effective 9/29/2017) and OAC 3333-1-65.12 (effective 2/15/2018) and any other laws or regulations that may come into effect beginning with the summer term of the 2023-2024 academic year. CCP courses may be taken as high school electives or as high school core course credits. Students must complete 15 credit hours in Level I before progressing to Level II. The 15 credit hours may consist of credits earned through AP, IB, or college courses taken at other colleges or universities participating in CCP. Level I courses include:

- 1) Transferable courses: Part of CTAG, OTM, or TAG (i.e., CTAG: Career-Technical Assurance Guides, OTM: Ohio Transfer Module, TAG: Transfer Assurance Guides)
- 2) Courses in computer science, information technology, anatomy, physiology, or foreign language, including American Sign Language
- 3) Technical certificate courses
- 4) 15-credit hour or 30-credit hour model pathway courses
- 5) Study skills, academic or career success skills courses
- 6) Internship courses
- 7) Another course that may be approved by the Chancellor on an annual basis

Upon completion of 15 credit hours in Level I, students may select Level II courses which include any other college courses that are not a Level I course for which they have met prerequisites.

Non-Allowable Courses

Pursuant to Ohio Administrative Code 3333-1-65.12, the following courses are non-allowable unless the Chancellor approves them for certificate or degree completion:

- One-on-one private instruction courses
- Courses with fees that exceed amount set by Chancellor
- Study abroad courses
- Physical education courses
- *PIF* or *SIU* grades (unless the course is an internship or is a transferable course for all students enrolled)
- Remedial courses and Sectarian religion courses

SECTION VII: HIGH SCHOOL DELIVERED COURSES - GUIDELINES

The selection and offering of CCP courses are a shared responsibility between the IHE and each LEA. Each institutional representative is responsible for upholding all course requirements and agreements.

Memorandum of Understanding

The MOU authorizes the offering of CCP courses at participating LEAs. The MOU remains in effect for the academic year of 2023-2024 or until amended with agreement by both parties. See Section XXI for the Signature Page.

Overall Expectations of LEAs

- Adhere to all MOU requirements as noted within this document
- Ensure that all students considering participation in IHE courses at the LEA location have completed the free online CCP application and have provided supporting documentation prior to the **IHE CCP application deadline dates of April 15 for Summer Semester, June 1 for Fall Semester and October 15 for Spring Semester** courses.
- Submit names, applications, and supporting application documents for all CCP teacher candidates by March 1
- Support the CCP teacher's attendance for a minimum of three (3) contact hours per year for IHE's required professional development offerings or meetings
- Course syllabi must be submitted to the IHE academic department and the Pre-College Programs office and reviewed prior to the first day of classes for each course offered at the high school location
- Review IHE course enrollment lists and finalize student enrollment at least 14 days prior to the first day of classes for each course offered at the high school locations. The LEA must provide each participating student's SSID numbers to IHE according to the CCP timeline.
- Communicate all schedule changes immediately to the IHE including add, drop, and withdrawal. Deadlines for each type of schedule change will be established at the beginning of the academic term.
- Adhere to IHE guidelines for minimum and maximum course section enrollments
- Follow the rules of the CCP legislation as identified by the Ohio Revised Code, Ohio Administrative Code, Ohio Department of Education, and the Ohio Department of Higher Education

CCP Courses Taught on the LEA Campus and Student Enrollment

CCP courses delivered on the LEA campus may include students who are not enrolled in the college under the following conditions:

- All students in the class follow the same course syllabus, use the same textbook and materials, aspire to achieve the same learning outcomes and are assessed using the same methods as the college course delivered on the college campus; and
- All CCP students (enrolled and therefore receiving college and high school credit) must be assessed with the same standard of achievement and held to the same grading standards, regardless of where the course is delivered.
- A student (not enrolled in the IHE) shall, along with the student's parents, be notified the student is not earning college credit and would likely be required to retake the course upon college enrollment if college credit is desired. The LEA is responsible for providing this notification in writing.

SECTION VIII: CCP HIGH SCHOOL TEACHERS - CLASSIFICATION, CREDENTIALING, AND MONITORING

Classification of CCP Teachers

CCP teachers are certified or licensed high school teaching employees who have been approved to teach Kent State University courses at those teachers' high schools during the regular school day. These teachers are employed by, and remain employees of the School Districts, not Kent State University.

Teaching Load

CCP teachers are full-time employees of their School Districts and are contractually obligated to teach an assigned number of classes during the day by their School District. Therefore, the number of classes that are offered for CCP is determined by the number of qualifying students and may vary from high school to high school.

IHE Policy and Procedures

Although CCP teachers are full-time employees of the School District wherein each teaches the college course(s), CCP teachers are expected to follow all IHE policies as applicable during the instructional time designated for CCP courses.

Credentialing of CCP Teachers

CCP teachers must meet the minimum credential requirements for postsecondary faculty as described within Chapter 4 of the "Guidelines and Procedures for Academic Program Review" document, published by the Ohio Department of Higher Education, July 2016:

Faculty Credentials

The following expectations apply to all full-time and part-time instructors, including graduate teaching assistants and high school teachers who serve as adjunct faculty members for dual enrollment courses.

1. **For general education courses:**
 - *Faculty members teaching general education courses must hold a minimum of a master's degree in the discipline or a master's degree and a cohesive set³ of at least 18 semester credit hours of graduate coursework relevant to the discipline.*
 - *Individuals who are making substantial progress toward meeting the faculty credentialing requirements and who are mentored by a faculty member who does meet the minimum credentialing requirements may serve as instructors while enrolled in a program to meet credentialing requirements. Examples of such individuals include graduate teaching assistants (GTAs), adjunct faculty members and dual enrollment faculty members*

2. **For courses other than general education courses:**
 - *Faculty members must hold a terminal degree or a degree at least one level above the degree level in which they are teaching:*
 - *At least a bachelor's degree if teaching in an associate degree program*
 - *At least a master's degree if teaching in a bachelor's degree program*
 - *A terminal degree if teaching in a graduate program.*

³ A "cohesive set" of courses is a program of study that includes disciplinary content comparable to that which would be obtained in a master's degree program in the discipline. The program of study should be planned in collaboration with experts in the discipline and preferably completed at a single institution

- *Individuals who are making substantial progress toward meeting the faculty credentialing requirements and who are mentored by a faculty member who does meet the minimum credentialing requirements may serve as instructors during their educational programs. Examples of such individuals include graduate teaching assistants (GTAs) or adjunct faculty members who are working toward meeting the faculty credentialing requirements.*
- *Faculty members teaching technically- or practice-oriented courses must have practical experience in the field and hold current licenses and or certifications, as applicable.*
- *For programs involving clinical faculty (e.g., student teaching supervisors, clinical practicum supervisors), the credentials and involvement of clinical faculty are described and meet applicable professional standards for the delivery of the educational experiences.*

3. *The following expectations apply to all faculty members:*

- *Faculty members must hold a degree from a regionally or nationally accredited institution recognized by the U.S. Department of Education or the Council for Higher Education Accreditation or equivalent as verified by a member of the National Association of Credential Evaluation Services.*
- *Where professional accreditation or licensing standards for faculty differ from the Chancellor's standards, faculty members are expected to meet the higher standards.*
- *Faculty members must show evidence of continuing professional development in the discipline.*
- *Faculty members who teach online courses must be prepared for teaching in an online environment*
(Source: Ohio Department of Higher Education, 2015)

CCP Course Monitoring Process

The IHE is responsible for ensuring that all CCP courses are taught by qualified teachers regardless of class location (i.e., college campus, high school campus, or satellite site). The IHE will monitor the quality of instruction in CCP courses in order to assure compliance with the standards established by the State of Ohio, the Higher Learning Commission, the College, the School District, and discipline specific accrediting bodies.

Course monitoring will include the following:

- Establish opportunities for CCP teachers to meet with appropriate IHE faculty to discuss the particular requirements for the courses and department as needed;
- Provide CCP teachers with information detailing add/drop and withdrawal policies, student code of conduct, grading policies, critical dates, and other pertinent information;
- Coordinate Professional Development activities for the CCP teachers; and
- Conduct at least one observation for each teacher during the first year of review that the CCP Instructor is teaching the college-level course at the high school and at least once per year thereafter. The time for observations should be coordinated with the CCP instructor and building principal prior to the observation. The observation process will utilize the same criteria as for full-time and/or adjunct faculty.

SECTION IX: CCP HIGH SCHOOL TEACHERS - APPLICATION PROCESSES

The responsibilities of the LEA and IHE as well as the process for application and approval for CCP teachers are outlined as follows:

The LEA designee will:

- Identify prospective CCP teachers who will meet the credentialing criteria by March 1 of each

year. Only under specific and unanticipated circumstances might additional teachers be considered after March 1 for the upcoming school year. Such circumstances include consideration of a new hire after the March 1 deadline owing to an unexpected retirement or resignation. IHE maintains the sole discretion whether to consider any CCP teachers after the March 1 deadline.

- Assist their teacher with the application process which will include but may not be limited to submitting transcripts, cover letter, and application.

The IHE will:

- Communicate with the LEA about the qualifications for CCP teachers.
- Meet with the prospective CCP teacher to answer questions and discuss required expectations.
- Evaluate the prospective CCP teacher's credentials and transcripts before forwarding the documents to the appropriate Department Chair, Academic Dean, or Provost.

CCP Teacher Application Process

A high school teacher who is identified as a prospective CCP teacher must complete the IHE application process which includes:

- Kent State University online CCP Instructor Application form located on the Kent State CCP website (www.kent.edu/ccp) under the School Administrators tab.
- Resume including three professional letters of recommendation (Kent State University Department Chair will have the option to conduct reference checks).
- Undergraduate and graduate college or university transcripts from all institutions attended.
- Any additional information required to determine eligibility to teach the content material.

Approval Process

The approval process for the CCP teacher who will teach a college course will be consistent with the standards used to hire a faculty member for the course taught on the IHE campuses. Merely having the credentials to teach college courses is no assurance of approval into the program. The department chair has full authority to interview and to make the final decisions regarding the approval and dismissal of teachers teaching CCP courses in the high schools based on credentials, teaching experience, presentation, subject knowledge, and other instructional factors related to the subject matter.

A high school teacher who is identified as a prospective CCP teacher must be approved by the IHE department chair in the teaching discipline, the Academic Division Dean, or the Provost and meet the same qualifications as IHE faculty. **The IHE Provost (Chief Academic Officer) has the final and official approval authority of CCP teachers.**

In accordance with Ohio law, and with guidance from the Ohio Department of Education, teachers must have a completed background check on file with the district office. Refer to the Ohio Department of Education website for background check requirements. Kent State University will also conduct a background check prior to final approval of the CCP Instructor.

Initial Approval of High School Teacher as CCP Teacher

Department Chair and the Pre-College Programs office will utilize the following procedures as part of the approval process:

- Pre-College Programs will build the candidate's application packet and when complete forward the packet to the appropriate academic Chair or Dean
- Chair or Dean reviews and confirms that the candidate's academic credentials meet minimum requirements

- An interview and/or assessments may be required as part of the application process
- The academic department will inform the Pre-College Programs office of the candidate's status
- Upon approval, the Office of Academic Personnel will provide the candidate with instructions regarding the process for completing a background check for the University and obtaining a \$0 teaching contract.

Conditional Approval of High School Teacher

If a High School Teacher does not meet the minimum credential requirements but is conditionally approved to teach a CCP course, the "Credentialing of CCP Faculty" form must be completed by the high school teacher, high school principal, and signed by the Provost of Kent State University. The form identifies the plan for teachers to obtain the necessary requirements within a specific timeframe.

Per the new requirements of the Higher Learning Commission (HLC) and an extension granted to Kent State University by HLC, all required coursework leading to the fully credentialed status of a teacher must be completed by September 1, 2023. Teachers will not be permitted to teach IHE courses if they have not completed all required coursework by the deadline.

Continuation of High School Teacher as CCP Teacher

After initial approval, a CCP teacher may continue teaching CCP courses without the need to undergo the approval process again contingent upon the following items:

- 1) CCP courses being taught continuously each year in the same discipline and or teaching area;
- 2) CCP teacher teaching the course adequately meets all evaluation requirements, departmental requirements, responsibilities, and procedures including participation in at least three (3) hours of professional development provided by the IHE annually.

SECTION X: RESPONSIBILITIES OF CCP HIGH SCHOOL TEACHERS

Curriculum, Course Competencies, and Teaching Requirements

- CCP teachers will utilize the provided course syllabi document and will customize fields as appropriate. The syllabus may not be altered other than adding customized information in the allowable fields. No other logo other than Kent State University's may be included on the syllabus. The teacher's Kent State University email address must be included on the syllabus. Any syllabus that does not meet these requirements will be returned to the teacher and a new syllabus must be created.
- The syllabus must be submitted to Kent State University prior to the first week of instruction with one copy to the academic department and one copy to the Pre-College Programs office.
- Only the approved CCP teacher will teach the course. If a CCP teacher is unable to teach the course, arrangements must be made by contacting IHE prior to an extended absence.
- CCP teachers will notify students concerning their academic progress prior to the last day to drop/withdraw from the IHE course.
- LEA teachers, as instructors for the IHE in CCP courses taught at their school location are bound by the protections provided to college students by the Family Educational Rights and Privacy Act (FERPA) of 1974, as amended. All educational records with identifiable student information are required to be safeguarded per University policy 3342, 5 - 08.101
<https://www.kent.edu/policyreg/operational-procedures-and-regulations-regarding-collection-retention-and-dissemination>.

- CCP teachers will post formative and summative grades for assignments and exams on the IHE Blackboard learning management system on a regular basis. Any grades posted to a secure LEA site must be restricted to student view only to comply with FERPA.
- Mid-term grades are not permitted to be published on the high school grade report or transcript, nor utilized in determining high school GPA or class standing.
- **Enrollment Verification, Midterm, Final and official grades** must be reported within the Kent State University Flashline portal in a timely manner.
- All grades and information contained in the IHE Blackboard system and Flashline portal are considered maintained by the IHE and subject to the same FERPA protections as afforded to any students enrolled in college coursework. CCP teachers are responsible for safeguarding identifiable information and providing FERPA protections to CCP students enrolled in courses taught at their high school location.
- CCP teachers are required to attend IHE departmental planning meetings and staff development activities, including CCP training workshops and engage in a minimum of three hours of documented professional development provided by the IHE each academic year.

Textbooks and Required Materials

- CCP teachers are expected to use approved textbooks (whether hard copy or digital) and required materials for the IHE course.
- Textbooks must be college-level and approved by the Department Chairs.
- The textbooks and materials have to be available to the students on the first day of class.
- Textbooks and materials may be obtained by contacting the IHE University Bookstore for the campus through which the course is being taught or may be obtained from another vendor.
- IHE will contact LEAs with changing textbook information as applicable. IHEs must confirm current editions of textbooks with the University Bookstore prior to purchasing textbooks from other vendors.

Contact Hours Pertaining to CCP Teachers

- CCP teachers are obligated to meet the minimum required number of contact hours for the course(s) taught per semester. While courses may have variable start dates, all courses must follow the IHE end of term, final exam, and grade submission dates.
- In order to ensure meeting the required contact hours, CCP teachers are expected to make up lost contact hours.
- In line with the importance of contact hours and attendance, students may not be added to a course after the "last date to add" deadline, unless an error in the registration process occurred.

Student Evaluation of Instructor Performance

CCP teachers will be evaluated once each semester by the students using the same course evaluation instruments utilized on the IHE's campuses. The evaluation information will be disseminated to the CCP teachers in advance to share with students approximately two weeks prior to the end of the academic semester. The course evaluation may be completed online or on paper depending on the IHE's decision for distribution.

SECTION XI: CONTINUATION OF CCP COURSE OFFERINGS AT HIGH SCHOOL

This MOU is a binding agreement and, should either party fail to adhere to its responsibilities therein, the removal of CCP courses will be considered if the infraction is not corrected after documentation.

SECTION XII: GRANTING OF COLLEGE CREDIT

Transcripts

The IHE is responsible for maintaining the college transcript for each student. All CCP approved courses are identified on the college transcript as regular college-level course work.

The LEA is responsible for maintaining the secondary school transcript. The IHE will provide official course grades to the LEA at the conclusion of the academic term and after course grades have been finalized. The LEA will post the actual course title, IHE name, and grade earned in the college course to the student's high school transcript. In cases where no grade is reported for a course, where a grade of "I" (incomplete) is reported, or where a grade change occurs after final grades have been posted, the student will request a transcript be sent to their LEA to verify corrected course grades.

Mid-term grades are not permitted to be published on the high school grade report or transcript, nor utilized in determining high school GPA or class standing.

Upon a student's request, the IHE will provide an official college transcript showing credit for the completed college-level course work. Depending upon the type of transcript requested, a service fee may be required. Students can access and print unofficial copies of their transcripts through their Flashline portal.

SECTION XIII: FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT ("FERPA")

The Family Educational Rights and Privacy Act (FERPA) is a Federal Law that protects the privacy of student education records, both financial and academic. For the student's protection, FERPA limits release of student record information without the student's explicit written consent; however it also gives the student's parent(s)/guardian(s) the right to review those records if the parent(s)/guardian(s) claim the student as a dependent on their Federal Income Tax Return.

Communication with Parents for Students in Courses Delivered at High Schools:

CCP students are college students and their educational records are protected by FERPA legislation. Students enrolled in college courses, regardless of the classroom location, are protected and communication must be carefully distributed.

CCP teachers for Kent State University must adhere to FERPA legislation. **Note that while enrolled in college courses, FERPA limits ALL instructors, including CCP teachers, to provide performance information only to the student without prior consent from the student.**

Kent State University requires that each CCP teacher verify with the University that a valid FERPA Release Form and/or an approved Parent/Guardian Verification of Student Dependent Status form is in place at the University for any participating student prior to release of any protected information. Students may complete a FERPA release online through their Flashline account or may complete a paper release form found online at <https://www.kent.edu/registrar/ferpa-forms> and submit this to the Kent State University Registrar.

In the event that a high school CCP teacher identifies a need to contact a student's parent proactively

regarding progress in the college course, they may only do so if a signed FERPA Release form is on file with the University.

Communication with Parents for Students in Courses Delivered at IHE Locations:

Students may grant Kent State University permission to release information about their student records to a third party (including parents, step-parents, etc.) by completing a FERPA Release Form online through their Flashline account or completing a paper release form found online at <https://www.kent.edu/registrar/ferpa-forms> and submit this to the Kent State University Registrar. In the absence of a student initiated FERPA release, parent(s)/guardian(s) may submit a Parent/Guardian Verification of Student Dependent Status form for review to the University Registrar.

SECTION XIV: STATE REPORTING

The LEA and IHE shall retain educational records in accordance with Ohio or Federal statutes and record retention regulations and shall collaborate where necessary to provide required statistical information.

SECTION XV: APPEALS

Each student has the right to appeal decisions concerning the CCP program. The LEA and IHE shall have a student appeals process. LEA and IHE decisions are final.

SECTION XVI: RELEVANT LAWS

At all times, the parties agree to follow and be responsible for their own compliance with all local, state and Federal laws and regulations related to the CCP program, including but not limited to the provisions of section 3333-1-65, et seq. of the Ohio Administrative Code, as amended. At any time, should a party's inability to comply with the law interfere with that party's ability to adhere to the terms of this Agreement or should such inability impede that party's eligibility under this program, the other party shall have the right to suspend or terminate this Agreement. Notwithstanding the foregoing, the parties shall take all reasonable actions to mitigate any effects of such action upon currently enrolled students.

SECTION XVII: NONDISCRIMINATION

Each party agrees to comply with all applicable laws regarding affirmative action and equal employment opportunity in connection with this Agreement and each party further agrees not to discriminate against any person or group of persons on the basis of race, color, religion, gender, sexual orientation, national origin, ancestry, disability, genetic information, age, military status, or identity as a disabled veteran or veteran of the Vietnam era, recently separated veteran, or other protected veteran.

SECTION XVIII: MARKETING, ADVERTISING AND PROMOTION

LEA and IHE shall cooperatively market the CCP program by:

- Equally promoting the Agreement to partner's students and their families, as well as to the communities served by the partner through each entity's website.

- LEA shall provide IHE with reasonable access to LEA students, parents and counselors to allow IHE to market and promote the program.

LEA shall market the CCP program by:

- Identifying this agreement with IHE in the required annual notice to students, in the required annual information session, in the annual program of studies, and on the school website.
- Providing IHE with advanced notification and opportunity to present during the LEA's annual CCP informational sessions.
- Providing IHE with reasonable access to partner students, parents and counselors to allow IHE to market and promote the program.
- Assisting IHE in mailing promotional materials to partner students and parents by providing their home addresses.

IHE shall market the CCP program by:

- Identifying this agreement with the LEA on the CCP website.
- Providing an annual session for IHE counselors to meet with LEA representatives regarding the CCP program.

Each party shall, prior to the issuance of any news or press release marketing the program, provide notification and a copy of the release to the other party.

The LEA must adhere to the use of the IHE logo and signage guidelines which will be provided to LEA upon request.

SECTION XIX: FINANCIAL STRUCTURE AND COST SHARING

1. The IHE will retain all State Support of Instruction (SSI) funds for students completing CCP courses.
2. The cost of textbooks, course materials and supplies including access codes will be incurred by the school district unless alternative arrangements have been made with the campus through which the student(s) is(are) enrolled and the IHE shall waive payment of all other fees related to participation in the program pursuant to ORC 3365.07 with the exception of students enrolled under ORC 3365.06 (A).
 - 1) The LEA can choose to initiate and maintain an account with the IHE University Bookstore and can elect to purchase textbooks and materials through other vendors. Students shall have required course textbooks and materials available by the first day of classes.
 - 2) Students can participate in the Kent State University Flashbooks initiative whereby textbooks are made available electronically at a cost savings to the district. This initiative is currently limited to a finite number of specified course sections. Billing for Flashbooks materials will be invoiced to districts separately from the IHE University Bookstore partner.
3. The IHE will invoice based on the following formula subject to approval by the Chancellor, Ohio Department of Higher Education:

High School Delivery - Option A:

For courses taught by a high school teacher approved by the IHE at the LEA location, the rate will be the State of Ohio default floor amount established in the 2023 state budget (to be determined upon approval of the biennial state budget) x number of credit hours/course x number of students.

High School Delivery - Option B:

For courses taught by an IHE faculty member at the LEA location, the rate will be the State of Ohio default midpoint amount established in the 2023 state budget (to be determined upon approval of the biennial state

budget) x number of credit hours/course x number of students.

On Campus Delivery:

For courses taught by a university faculty member at an IHE location, the cost will be the State of Ohio default ceiling amount established in the 2023 state budget (to be determined after approval of the biennial state budget) x number of credit hours/course x number of students.

Distance Learning Delivery:

For courses being taught via distance learning, the cost will be the State of Ohio default ceiling amount established in the 2023 state budget (to be determined after approval of the biennial state budget) x number of credit hours/course x number of students.

Necessary tutoring for special education students and accommodations for ADA qualifying students will be the responsibility of the LEA in consultation with the IHE. CCP students will have access to student resources at the IHE.

SECTION XX: TERMS AND CONDITIONS

The initial term of this Agreement shall be from July 1, 2023 to June 30, 2024. This Agreement may not be altered or modified by any party adhering to it, with the exception of the Appendix. The IHE may modify the list of college credit plus courses in the Appendix of this Agreement. Modifications to the Appendix must be submitted to the LEA prior to the beginning of a new semester. This Agreement shall expire on June 30, 2023.

Either party may terminate this Agreement for cause upon written notice to the other party if the other party fails to cure any material breach of this Agreement within thirty (30) days after receiving written notice of such breach. In the event of such failure to cure, this Agreement will terminate on the 30th day after such notice is provided. In the event of termination, both parties will work together to mitigate any effects of such termination upon currently enrolled students.

Should any provision of this agreement be found to be invalid, illegal, or unenforceable for any reason, the invalidity or unenforceability of such provision shall not affect the validity of the remaining provisions hereof. Non-enforcement of any provision of this agreement by either party shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this agreement.

This Agreement shall be interpreted and construed in accordance with the laws of the State of Ohio.

This Agreement shall constitute the entire agreement between the parties and fully supersedes any and all prior agreements or understandings, written or oral, between the parties pertaining to the matters set forth herein. This Agreement shall not be amended, modified, or changed unless agreed such amendment is (i) in writing; (ii) refers to this Agreement; and (iii) executed by an authorized representative of each party.

SECTION XXI: APPROVALS

IHE (Kent State University):

Melody Tankersley 30 January 2023
Provost Date
[Signature] 1/31/2023
Senior Vice President for Finance and Administration Date

PSS CHIPPewa LOCAL SCHOOL DISTRICT
(Partnering Secondary School Name)

Todd S. Oll 2/1/2023
Superintendent/Headmaster/Chief School Administrator Date
[Signature] 02/01/2023
Treasurer Date

APPENDIX A

Listing of Authorized College Credit Plus Courses 15/30 Credit Hour Pathway

This appendix shall contain the courses included in Kent State University's 15/30 credit hour pathway. The courses listed on the following page are representative of suggested Kent State University CORE classes. Students participating in the CCP program are not required to take these specific courses, rather they are provided as a demonstration of the typical courses into which a new college freshman might enroll.

Participating students meet with an IHE academic advisor to plan courses to be taken through CCP that will apply toward a specific certificate, associate degree or baccalaureate degree program and meet the parameters defined by ORC 3365.06 (C) (effective 9/29/2017) and OAC 3333-1-65.12 (effective 2/15/2018) and any other laws or regulations that may come into effect beginning with the summer term of the 2019-2020 academic year. CCP courses may be taken as high school electives or as high school core course credits. The applicability of the course(s) selected by the student to their high school program of study must be confirmed with their school counselor.

Course Enrollment Restrictions:

Students must complete 15 credit hours of courses designated as Level I before progressing to Level II. The 15 credit hours may consist of credits earned through AP, IB, or college courses taken at colleges or universities participating in CCP. Students must complete 15 credit hours in Level I before progressing to Level II. The 15 credit hours may consist of credits earned through AP, IB, or college courses taken at other colleges or universities participating in CCP. Level I courses include:

- 1) Transferable courses: Part of CTAG, OTM, or TAG (i.e., CTAG: Career-Technical Assurance Guides, OTM: Ohio Transfer Module, TAG: Transfer Assurance Guides)
- 2) Courses in computer science, information technology, anatomy, physiology, or foreign language, including American Sign Language
- 3) Technical certificate courses
- 4) 15-credit hour or 30-credit hour model pathway courses
- 5) Study skills, academic or career success skills courses
- 6) Internship courses
- 7) Another course that may be approved by the Chancellor on an annual basis

Upon completion of 15 credit hours in Level I, students may select Level II courses which include any other college courses that is not a Level I course.

KENT STATE UNIVERSITY

College Credit Plus Pathways

Students participating in College Credit Plus select course(s) to be taken after consultation with both their high school counselor and their Kent State University academic advisor. Course enrollment may be determined by placement recommendations, course prerequisites, academic goals, high school graduation requirements, intended college major, and course availability.

The 15 and 30 credit hour Pathways below represent a sample of courses that may be taken by a typical full-time, first year college student. Additional specific Pathways can be created between the LEA and IHE to address student needs. CCP students may select from courses that are not part of the 15 and 30 credit hour Pathways and are not required to attend Kent State University full time. They are limited to no more than 18 credit hours per semester and no more than 30 credit hours total per academic year. Students should refer to the Kent State University Roadmaps available online at: <http://solutions.kent.edu/GPS/ROADMAP/browse/ug/all> as a guide to the Kent CORE and additional required courses for a specific major or degree program of interest to them.

15 Credit Hour Pathway

Kent State University Course Name & Number	Course Prerequisite	College Credits
ENG 11011 - College Writing I	Placement	3
Kent CORE Mathematics or Critical Reasoning Course	See Catalog	3-5
Kent CORE Humanities or Fine Arts Course		3
Kent CORE Social Science Course		3
Kent CORE Basic Science Course	See Catalog	3-5
	Total Credits:	15

30 Credit Hour Pathway (includes 15 Credit Hour Pathway above)

Kent State University Course Name & Number	Course Prerequisite	College Credits
Kent CORE English course	See Catalog	3
Kent CORE Mathematics or Critical Reasoning Course	See Catalog	3-5
Kent CORE Humanities or Fine Arts Course		3
Kent CORE Social Science Course		3
Kent CORE Basic Science Course	See Catalog	3-5
	Total Credits:	15

APPENDIX B

Listing of Kent State University Campus Contacts

Ashtabula Campus

R. William Ayres, Ph.D.
Dean and Chief Administrative Officer (CAO)
3300 Lake Rd W
Ashtabula, OH 44004-2316
(440) 964-4211
rayres1@kent.edu

East Liverpool Campus

Salem Campus
Columbiana County Campuses
Bradley A. Bielski, Ph.D.
Dean and Chief Administrative Officer (CAO)
2491 State Route 45 S
Salem, OH 44460-9412
East Liverpool Campus (330) 382-7411
Salem Campus (330) 337-4205
bbielski@kent.edu

Geauga Campus

Twinsburg Regional Academic Center
Angela S. Spalsbury, Ph.D.
Dean and Chief Administrative Officer (CAO)
14111 Claridon-Troy Road
Burton, OH 44021
(330) 907-3362
aspalsbu@kent.edu

Kent Campus

Johnika Dreher, M Ed.
Director, Pre-College Programs
Life Long Learning
208 Schwartz Center
Kent, OH 44242-0001
(330) 672-3754
jdreher5@kent.edu

Stark Campus

Denise A. Seachrist, Ph.D.
Dean and Chief Administrative Officer (CAO)
6000 Frank Ave NW
North Canton, OH 44720-7599
(330) 244-3211
dseachri@kent.edu

Trumbull Campus

R. William Ayres, Ph.D.
Interim Dean and Chief Administrative Officer
(CAO) 4314 Mahoning Ave., N.W.
Warren, OH 44483-1998
(330) 675-8820
rayres1@kent.edu

Tuscarawas Campus

Bradley A. Bielski, Ph.D.
Dean and Chief Administrative Officer
(CAO) 330 University Dr., NE
New Philadelphia, OH 44663
(330) 339-3391
bbielski@kent.edu

APPENDIX C

College Readiness Indicators for CCP Students

	ACT	SAT ¹	Accuplacer ²	
			Classic	Next Gen
English Sub Score	18	Evidence Based Reading & Writing 480	Sentence Skills 88 OR on 5 on Writeplacer	NextGen Writing 263 or above OR 5 on Writeplacer
Reading Sub Score	22		80	NextGen Reading 250
Mathematics Sub Score	22	530	55 CLM	QAS 263+
				AAF – 263+

Adapted from "Uniform Statewide Standards for Remediation-Free Status," dated April 2019

¹ Scores reflected on this table apply to the current version of the SAT; scores obtained on exams prior to 2017 will need to be crosswalked to these thresholds.

² Accuplacer Classic was warehoused in January 2019. The Classic "cut scores" will remain on the chart for students who were assessed prior to 2019.

COLLEGE CREDIT PLUS

Memorandum of Understanding By and between

The University of Akron
And

Chippewa Local School District
2023 – 2024 School Year

1. STATEMENT OF WORK

The University of Akron, hereinafter called **The University**, will collaborate with **Chippewa Local School District**, hereinafter called **The District**, to provide instructional services to qualifying students for University Credit.

2. THE PROGRAM

This College Credit Plus program is available to qualified students enrolled in The District. It is not intended to be a substitute for the academic programs, social growth opportunities, or other educational experiences provided by Ohio's schools. Rather, it is designed to provide enhanced access to university curricula for qualified students. This program hopes to increase the university attendance rate in The University's region by making university courses more readily available.

3. PARTICULARS

A. Instructional Services: Unless otherwise agreed by the parties, College Credit Plus courses will be taught in one of five formats:

A1. High School Teacher as Adjunct - Members of the high school faculty who are determined by The University and the discipline specific departments to qualify as adjunct faculty may teach a University course (using a University syllabus and University textbooks and examinations) for students through College Credit Plus as determined by The University. The class will simultaneously carry University and high school credit.

A2. On-Line Course Delivery - A member of the University faculty (as determined by The University) may teach a course on-line for qualified students through College Credit Plus. The class will simultaneously carry University and high school credit.

A3. Distance Learning Delivery - A member of the University faculty (as determined by The University) may teach a course via Distance Learning for qualified students through College Credit Plus. The class will simultaneously carry University and high school credit.

A4. UA Faculty to High School Site - A member of the University faculty (as determined by The University) may teach a course at the high school site for qualified students through College Credit Plus. The University and The District will agree upon a minimum enrollment to offer the class and The University reserves the right to cancel a class due to low enrollment. The class will simultaneously carry University and high school credit.

A5. High School Student to UA Campus (Any Site) – Qualified students may take a course on the campus of The University through College Credit Plus. This format includes hybrid courses with both an on-campus and online component. The class will simultaneously carry University and high school credit.

- B. All required textbooks, including access codes for e-books, will be the responsibility of the school district.
- C. **Student Participation:** Students interested in participating in this program must apply to The University for College Credit Plus. Determination of qualification will be made according to the standards of The University. Qualifying students will be eligible to enroll in these College Credit Plus classes for the fall, spring and summer semesters. Students must work with the Guidance Office at The District to ensure their high school requirements and District policies for graduation are satisfied.

Students will also be required to work closely with their University academic adviser to assure that all deadlines and requirements are met.

Students seeking accommodations for ADA will be required to be assessed through The University of Akron Office of Accessibility. Resources will be determined by the Office of Accessibility based on submitted documentation and assessment.

Students must remain eligible to continue to participate in the College Credit Plus program based on the State of Ohio guidelines.

4. CURRICULUM

- A. **Course Schedule:** Courses offered at The District will be determined by The District AND The University and will fall within the State of Ohio guidelines. Initial discussions regarding the course schedule for the upcoming school year will take place at meetings with the appropriate personnel from The University and The District. Changes to the course schedule will be made only upon agreement of both parties.
- B. **Credit Hour Requirements:** Courses offered at The District must meet the minimum number of "seat time" hours as determined by the credit hours for the course. A three-credit hour course must meet the equivalent of 150 minutes per week for fifteen weeks, for a total of 2,250 minutes for the semester. A four-credit hour course must meet the equivalent of 200 minutes per week for fifteen weeks, for a total of 3,000 minutes for the semester. Class time missed for holidays or teacher in-service days not observed by The University must be made up.
- C. **Class Composition:** All students in a class offered through College Credit Plus at The District must qualify for and be enrolled through College Credit Plus.

D. Courses will explicitly follow University course syllabi and include all required exams, assignments and student learning assessments, and final grades must be submitted by the specified deadline set by the University. Course instructors will maintain all privileges, responsibilities, and expectations as a University adjunct faculty member, including in-class evaluations by University personnel and student course evaluations.

5. **TERM**

The services described in this Agreement will be provided for the 2023 - 2024 academic year (summer, fall and spring.)

6. **CANCELLATION**

This MOU may be terminated only as follows:

Upon written notice given no less than sixty (60) day prior to the expiration of the then-current term if sufficient funding is no longer available from the State of Ohio.

7. **COST SHARING**

The District will be assessed for College Credit Plus as described below:

Format 1: The District will be assessed for students taking College Credit Plus courses at the high school, through Particular A1, based on the following formula:

Ohio Department of Higher Education Floor per credit hour x number of credit hours x number of students = assessed amount

Format 2: The District will be assessed for students taking College Credit Plus courses at the high school, through Particulars A2, A3 or A4, based on the following formula.

Ohio Department of Higher Education Mid-Rate per credit hour x number of credit hours x number of students = assessed amount

Format 3: The District will be assessed for students taking College Credit Plus courses on the campus (any site) of The University, through Particular A5, based on the following formula:

Ohio Department of Higher Education Ceiling per credit hour x number of credit hours x number of students = assessed amount

8. **ENTIRETY OF AGREEMENT**

This Agreement, including Exhibit A constitutes the entire understanding between the parties with respect to the subject matter hereof and supersedes any and all prior understandings and agreements, oral and written, relating hereto. Any amendment hereof must be in writing and executed by authorized representatives of both parties.

9. NONDISCRIMINATION

Each party agrees to comply with all applicable laws regarding affirmative action and equal employment opportunity in connection with this Agreement and each party further agrees not to discriminate against any person or group of persons on the basis of race, color, creed, sex, age, national origin, ancestry, religion or disability.

10. PUBLICITY

No publicity containing any reference to The University, other than the fact that the Agreement exist between the parties, shall be used by either party, except upon prior approval by the other party.

11. GOVERNING LAW

The terms of the Agreement shall be governed and construed under the laws of the State of Ohio.

IN WITNESS WHEREOF, the parties hereto, intending to be legally bound hereby, have duly executed this Agreement the day and year above written.

THE UNIVERSITY OF AKRON

DISTRICT

BY:

BY:

Dr. John Wiencek
Executive VP & Provost

Todd Osborn
Todd Osborn, Superintendent
Chippewa Local School District

Date

1 23 23
Date

Reviewed and approved for
legal form and sufficiency:

Scott M. Campbell
Assistant General Counsel

Date

Exhibit A

Participation in the College Credit Plus program is intended to serve qualified 7th through 12th grade students. The determination of a student's qualifications will be made solely by The University.

Preferred College Credit Plus Eligibility Requirements for 7th through 12th grade participants:

All applicants must meet the following Eligibility standards as outlined by the Ohio Department of Higher Education

- 3.0 Cumulative Unweighted High School GPA
Or
- Obtain at least one remediation-free score on the ACT or SAT as determined by the Ohio Department of Higher Education:
 - ACT English of 18, ACT Reading of 22 or ACT Math of 22
 - SAT Evidence-based Reading & Writing of 480 or SAT Math of 530
- Students with at least a 2.75 cumulative unweighted high school GPA will be evaluated by the Office of Admissions to determine if ACT or SAT scores are required.
- 7th and 8th grade applicants without an established high school GPA must take the ACT or SAT.
- All eligibility will be evaluated on a case by case basis
- Admission does not guarantee course placement. Students admitted without ACT/SAT scores, or students with test scores who do not automatically place into college-level courses will be required to complete necessary placement testing through the University.

RETURN NO LATER THAN June 30, 2023



BOARD OF EDUCATION/GOVERNING BOARD RESOLUTION

Authorizing 2023-2024 Membership in the Ohio High School Athletic Association

Whereas, CHIPPEWA LOCAL SCHOOLS, District IRN number: 050534 of 56 N PORTAGE ST, Wayne County, Ohio

Has satisfied all the requirements for membership in the Ohio High School Athletic Association, a voluntary unincorporated association not-for-profit; and

WHEREAS, The Board of Education/Governing Board ("Board") and its Administration desire for the schools with one or more grades at the 7-12 grade level under their jurisdiction to be voluntary members of the OHSAA;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION/GOVERNING BOARD that all schools listed on the reverse side of this card do hereby voluntarily renew membership in the OHSAA and that in doing so, the Constitution, Bylaws, Regulations and Business Rules of the OHSAA are hereby adopted by this Board as and for its own minimum requirements as it pertains to, but not limited to, student-eligibility, coaching requirements, and administrative responsibility. Notwithstanding the foregoing, the Board reserves the right to raise the minimum standards as it deems appropriate for the schools and students under its jurisdiction; and

BE IT FURTHER RESOLVED that the schools under this Board's jurisdiction agree to conduct their athletics programs in accordance with the Constitution, Bylaws, Regulations, Business Rules, interpretations and decisions of the OHSAA and cooperate fully and timely with the Executive Director's office of the OHSAA in all matters related to the interscholastic athletic programs of the schools. Furthermore, the schools under this Board's jurisdiction shall be the primary enforcers of the OHSAA Constitution, Bylaws, Regulations, Business Rules and the interpretations and rulings rendered by the Executive Director's office. The administrative heads of these schools understand that failure to discharge the duty of primary enforcement may result in fines, removal from tournaments, suspension from membership and/or other such penalties as prescribed in Bylaw 11.

Date of Resolution _____

President of the Board of Education/Governing Body
(Print)

(Signature)

Superintendent/Head of School
(Print)

(Signature)

Superintendent/Head of School E- Mail:



RETURN NO LATER THAN JUNE 30, 2023

SCHOOL(S)

The list below is all schools within your district that will abide by the resolution as printed on the front of this card. To add any school to OHSAA Membership, please reach out to the Executive Director's Office for more information on the requirements to do so. To remove any school from OHSAA Membership, please attach that request, signed by the superintendent/head of school on school letterhead to this card.

CHIPPEWA LOCAL SCHOOLS

High Schools (grades 9-12)

School Name	IRN	School Name	IRN
CHIPPEWA	006312		

7th and 8th Grade Schools

School Name	IRN	School Name	IRN
CHIPPEWA JUNIOR HIGH	008748		