

Chippewa School District
Board of Education Regular Meeting
Chippewa Jr/Sr High School Auditorium
Monday, November 20, 2023
6:00 p.m.

MEETING MINUTES

I. OPENING

A. Call to Order :: Moment of Silence :: Pledge of Allegiance

B. Present: Mr. DeAngelis, Mrs. Fenn, Mr. Golub, Mr. Schafrath Absent: Mr. Hershberger

RESOLUTION 131-23

C. Upon consideration to approve the minutes from the November 6, 2023 Work Session.

Motion to approve by Fenn and 2nd by Schafrath

Roll Call: DeAngelis yes, Fenn yes, Golub yes, Hershberger absent, Schafrath yes

CARRIED

II. PUBLIC PARTICIPATION - NONE

III. STUDENT RECOGNITION/STAFF RECOGNITION/INTRODUCTION OF GUESTS

A. Student of the Month

Hazel Harvey

Kindergarten: Jillian LeBlanc and Jordyn Ward

Grade 1: Sara Bilowsky and Vivian Zollinger

Grade 2: Lucas Gauder and Pearl Preece

CIS

Grade 3: Adrianna Costanzo and Samuel Weintraub

Grade 4: Elina Zhang and Dominic DeAngelis

Grade 5: Kaitlynn Davis and Ethan Vesner

Grade 6: Teaghan Raffle and Erik Zhang

B. Needle Mover: Jen Simms

IV. CONSIDER APPROVAL OF DONATIONS

RESOLUTION 132-23

Board of Education approves the following donations:

<u>Donor</u>	<u>Item</u>	<u>Value</u>	<u>Donated To</u>
Health Action Council	Check	\$500	Health and Wellness
HAD Inc.	In-Kind	\$3,000	Athletic Dept. (Baseball)
Pyramid Rebuild & Machine, LLC	Check	\$1,223	Scoreboard in CIS Multi-Purpose Room
Chippewa Auto Repair	Check	\$1,223	Scoreboard in CIS Multi-Purpose Room
B&K Concrete Construction	Check	\$1,223	Scoreboard in CIS Multi-Purpose Room

Motion to approve by Fenn and 2nd by DeAngelis

Roll Call: DeAngelis yes, Fenn yes, Golub yes, Hershberger absent, Schafrath yes

CARRIED

V. TREASURER’S UPDATE & ACTION ITEMS

A. Treasurer’s Comments

- Highlights of the 5 year forecast

B. Action Items

RESOLUTION 133-23

1. Upon consideration to approve the 5-year forecast and assumption for the five years ending June 30, 2028. (Exhibit 1)

Motion to approve by Fenn and 2nd by Schafrath

Roll Call: DeAngelis yes, Fenn yes, Golub yes, Hershberger absent, Schafrath yes **CARRIED**

RESOLUTION 134-23

2. Upon consideration to approve the stipend of \$750.00 for Pat McNutt for Leo Club. Funding for this stipend comes from a FY-2023 donation from the Lion’s Club.

Motion to approve by Fenn and 2nd by Schafrath

Roll Call: DeAngelis yes, Fenn yes, Golub yes, Hershberger absent, Schafrath yes **CARRIED**

VI. SUPERINTENDENT’S UPDATES:

- A. Trane update for CIS – Additional update in December with recommendation to follow in January 2024
- B. Mike Burns – Design Build, Lease Purchase, Bond Issue

VII. SUPERINTENDENT’S AGENDA

Resolution 135-23

- A. Upon consideration to approve the agreement with Strategic Management Solutions for the Federal E-Rate Program for funding years 2024, 2025, and 2026. (Exhibit 2)

Motion to approve by Fenn and 2nd by Schafrath

Roll Call: DeAngelis yes, Fenn yes, Golub yes, Hershberger absent, Schafrath yes **CARRIED**

VIII. SUPERINTENDENT’S CONSENT AGENDA

Resolution 136-23

- A. Upon consideration to approve the retirement of Karen Smith, effective March 1, 2024.

- B. Upon consideration to approve the following supplementals:

<u>Supplemental Name</u>	<u>Person</u>	<u>Percent/Pay</u>
Youth (Girls)	Kevin Longanecker	6.25%
Skill (Girls)	Katlyn Bush	2.5% (Agenda had a typo)

- C. Upon consideration to approve Mark Borotkanics, substitute bus driver, per the substitute pay rate for the 2023-2024 school year. *Pending completion of all necessary training

- D. Upon consideration to approve the following staff member(s) to be paid at a rate of \$25/hour, up to 18 hours, for completion of state mandated Dyslexia training (ORC 3323.251 through training portal).

- Ashley Koroshazi

E. Upon consideration to approve Charlie Henegar, substitute teacher, per the substitute pay rate, for the 2023-2024 school year.

Motion to approve by Fenn and 2nd by Schafrath

Roll Call: DeAngelis yes, Fenn yes, Golub yes, Hershberger absent, Schafrath yes

CARRIED

IX. BOARD DISCUSSION

A. Updated Strategic Plan – Please review and comment. Plan to update for January Board Meeting.

B. Cameras at the Stadium – approximate cost \$35,000 in partnership with Doylestown Village.

C. Mr. Hershberger is absent this evening to attend the calling hours for his co-worker's wife who did not survive the Tuscarawas Valley High School bus tragedy on November 14, 2023.

D. Condolences to the Tuscarawas Valley Community following the tragic bus incident of November 14, 2023.

E. Shout out to the Smithville Art Club for being invited to the Student Achievement Fair held at Capital Conference.

F. Shout out to student run businesses, Flameguard and Kendall's Cake Kreations, for recognition at Capital Conference.

X. NEW BUSINESS

RESOLUTION 137-23

A. Upon consideration to adopt the updated Board Policy from OSBA.

Motion to approve by Fenn and 2nd by Schafrath

Roll Call: DeAngelis yes, Fenn yes, Golub yes, Hershberger absent, Schafrath yes

CARRIED

XI. EXECUTIVE SESSION

WHEREAS, a public board of education may hold an executive session only after a majority quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the purpose of the consideration of any of the following matters:

A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

1. Appointment
- ✓ 2. Employment
3. Dismissal
4. Discipline
5. Promotion
6. Demotion
- ✓ 7. Compensation
8. Investigation of charges/complaints (unless public hearing requested)

B. To consider the purchase of property for the public purposes or for the sale of property at competitive bidding.

C. Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

- D. Preparing for, conducting or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment
- E. Matters to be kept confidential by federal law or rules or state statutes
- F. Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoiding prosecution for a violation of the law

NOW, THEREFORE BE IT RESOLVED that the Chippewa Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on A2, A7 as listed above.

Motion to approve by Fenn and 2nd by Schafrath

Roll Call: DeAngelis yes, Fenn yes, Golub yes, Hershberger absent, Schafrath yes **CARRIED**

Time: 7:12 pm

XII. MOTION TO ADJOURN

Motion to adjourn by Fenn and 2nd by Schafrath

Roll Call: DeAngelis yes, Fenn yes, Golub yes, Hershberger absent, Schafrath yes **CARRIED**

Time: 7:40 PM

NOTE: The next Regular Meeting will be on Monday, December 11, 2023 at the Jr/Sr High School Cafeteria beginning at 6:00 p.m.

APPROVED:



PRESIDENT

DATE: 12/11/2023



TREASURER

Chippewa Local School District

Wayne County

Exhibit 1

Schedule of Revenues, Expenditures and Changes in Fund Balances
For the Fiscal Years Ended June 30, 2021, 2022 and 2023 Actual;
Forecasted Fiscal Years Ending June 30, 2024 Through 2028

	Actual				Forecasted				
	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Average Change	Fiscal Year 2024	Fiscal Year 2025	Fiscal Year 2026	Fiscal Year 2027	Fiscal Year 2028
Revenues									
1.010 General Property Tax (Real Estate)	\$3,630,901	\$3,897,199	\$3,894,840	3.6%	4,089,582	4,498,540	4,588,511	4,680,281	4,773,887
1.020 Tangible Personal Property Tax	1,927,305	2,068,668	1,949,668	0.8%	1,754,701	1,719,607	1,685,215	1,651,511	1,618,481
1.030 Income Tax	2,103,920	2,397,903	2,584,432	10.9%	2,584,432	2,636,121	2,688,843	2,742,620	2,797,472
1.035 Unrestricted State Grants-in-Aid	5,010,787	5,208,878	5,004,623	0.0%	5,000,208	5,000,208	5,000,208	5,000,208	5,000,208
1.040 Restricted State Grants-in-Aid	101,238	95,073	366,172	139.5%	298,591	298,591	298,591	298,591	298,591
1.045 Restricted Federal Grants-in-Aid - SFSF									
1.050 State Share of Local Property Taxes	563,982	584,737	600,126	3.2%	600,126	600,126	600,126	600,126	600,126
1.060 All Other Revenues	1,400,523	301,852	657,186	19.6%	747,753	728,243	718,586	709,504	700,998
1.070 Total Revenues	14,738,656	14,554,310	15,057,047	1.1%	15,075,393	15,481,436	15,580,080	15,682,841	15,789,763
Other Financing Sources									
2.010 Proceeds from Sale of Notes									
2.020 State Emergency Loans and Advancements (Approved)									
2.040 Operating Transfers-In									
2.050 Advances-In		650							
2.060 All Other Financing Sources		37,472	37,350						
2.070 Total Other Financing Sources		38,122	37,350						
2.080 Total Revenues and Other Financing Sources	14,738,656	14,592,432	15,094,397	1.2%	15,075,393	15,481,436	15,580,080	15,682,841	15,789,763
Expenditures									
3.010 Personal Services	7,269,632	7,476,875	7,810,553	3.7%	8,019,315	8,290,418	8,614,140	8,890,134	9,168,400
3.020 Employees' Retirement/Insurance Benefits	2,072,055	3,164,839	3,267,805	28.0%	3,526,615	3,700,047	3,879,548	4,065,332	4,257,619
3.030 Purchased Services	2,391,588	1,843,686	1,739,794	-14.3%	2,035,559	2,055,915	2,076,474	2,097,238	2,118,211
3.040 Supplies and Materials	282,885	387,337	445,379	26.0%	578,993	607,942	638,339	702,173	772,391
3.050 Capital Outlay	109,256	5,971	23,168	96.7%	30,000	30,000	30,000	30,000	30,000
3.060 Intergovernmental									
Debt Service									
4.010 Principal-Alt (Historical Only)									
4.020 Principal-Notes									
4.030 Principal-State Loans									
4.040 Principal-State Advancements									
4.050 Principal-HB 264 Loans									
4.055 Principal-Other									
4.060 Interest and Fiscal Charges									
4.300 Other Objects	203,279	203,506	243,429	9.9%	262,290	270,159	278,263	286,611	295,210
4.500 Total Expenditures	12,328,695	13,082,214	13,530,128	4.8%	14,452,772	14,954,481	15,516,764	16,071,488	16,641,831
Other Financing Uses									
5.010 Operating Transfers-Out	402,163	359,911	593,698	27.2%	450,000	450,000	450,000	450,000	450,000
5.020 Advances-Out									
5.030 All Other Financing Uses			41,467						
5.040 Total Other Financing Uses	402,163	359,911	635,165	33.0%	450,000	450,000	450,000	450,000	450,000
5.050 Total Expenditures and Other Financing Uses	12,730,858	13,442,125	14,165,293	5.5%	14,902,772	15,404,481	15,966,764	16,521,488	17,091,831
6.010 Excess of Revenues and Other Financing Sources over (under) Expenditures and Other Financing Uses	2,007,798	1,150,307	929,104	-31.0%	172,621	76,955	386,684	838,647	1,302,968
7.010 Cash Balance July 1 - Excluding Proposed Renewal/Replacement and New Levies	5,092,538	7,100,336	8,250,643	27.8%	9,179,747	9,352,368	9,429,323	9,042,639	8,203,992
7.020 Cash Balance June 30	7,100,336	8,250,643	9,179,747	13.7%	9,352,368	9,429,323	9,042,639	8,203,992	6,901,924
8.010 Estimated Encumbrances June 30									
Reservation of Fund Balance									
9.010 Textbooks and Instructional Materials									
9.020 Capital Improvements									
9.030 Budget Reserve									
9.040 DPIA									
9.045 Fiscal Stabilization									
9.050 Debt Service									
9.060 Property Tax Advancements									
9.070 Bus Purchases									
9.080 Subtotal									
10.010 Fund Balance June 30 for Certification of Appropriations	7,100,336	8,250,643	9,179,747	13.7%	9,352,368	9,429,323	9,042,639	8,203,992	6,901,924
Revenue from Replacement/Renewal Levies									
11.010 Income Tax - Renewal									
11.020 Property Tax - Renewal or Replacement									
11.300 Cumulative Balance of Replacement/Renewal Levies									
12.010 Fund Balance June 30 for Certification of Contracts, Salary Schedules and Other Obligations	7,100,336	8,250,643	9,179,747	13.7%	9,352,368	9,429,323	9,042,639	8,203,992	6,901,924
Revenue from New Levies									
13.010 Income Tax - New									
13.020 Property Tax - New									
13.030 Cumulative Balance of New Levies									
14.010 Revenue from Future State Advancements									
15.010 Unreserved Fund Balance June 30	7,100,336	8,250,643	9,179,747	13.7%	9,352,368	9,429,323	9,042,639	8,203,992	6,901,924

Chippewa Local Schools, Wayne County, Ohio

COMMUNITY FRIENDLY FIVE YEAR FORECAST

November 2023

		REVENUE									
		FY21 ACTUAL	FY22 ACTUAL	FY23 ACTUAL	FY24	FY25	FY26	FY27	FY28		
REAL ESTATE TAXES	(1.010)	\$ 3,630,901	\$ 3,897,199	\$ 3,894,840	\$ 4,089,582	\$ 4,498,540	\$ 4,588,511	\$ 4,680,281	\$ 4,773,887		
TANGIBLE PERSONAL PROPERTY TAX	(1.020)	\$ 1,927,305	\$ 2,068,669	\$ 1,949,668	\$ 1,754,701	\$ 1,719,607	\$ 1,685,215	\$ 1,651,511	\$ 1,618,481		
INCOME TAX	(1.030)	\$ 2,103,920	\$ 2,397,903	\$ 2,584,432	\$ 2,584,432	\$ 2,636,121	\$ 2,688,843	\$ 2,742,620	\$ 2,797,472		
TUITION AND OPEN ENROLLMENT	(1.060)	\$ 727,362	\$ 113,045	\$ 114,434	\$ 114,434	\$ 114,434	\$ 114,434	\$ 114,434	\$ 114,434		
INTEREST INCOME	(1.060)	\$ 83,753	\$ 66,462	\$ 390,328	\$ 450,000	\$ 427,500	\$ 414,675	\$ 402,235	\$ 390,168		
OTHER RECEIPTS (LOCAL SOURCES)	(1.060)	\$ 117,485	\$ 44,022	\$ 71,519	\$ 49,820	\$ 52,809	\$ 55,978	\$ 59,336	\$ 62,897		
STATE FUNDING	(1.035)	\$ 5,010,787	\$ 5,021,598	\$ 5,004,623	\$ 5,000,208	\$ 5,000,208	\$ 5,000,208	\$ 5,000,208	\$ 5,000,208		
ROLLBACK & HOMESTEAD	(1.050)	\$ 563,982	\$ 584,737	\$ 600,126	\$ 600,126	\$ 600,126	\$ 600,126	\$ 600,126	\$ 600,126		
OTHER RECEIPTS - STATE	(1.040 & 1.060)	\$ 140,194	\$ 337,724	\$ 365,090	\$ 365,090	\$ 365,090	\$ 365,090	\$ 365,090	\$ 365,090		
FEDERAL REVENUE	(1.060)	\$ -	\$ 22,952	\$ 81,987	\$ 42,000	\$ 42,000	\$ 42,000	\$ 42,000	\$ 42,000		
REFUND PRIOR YEARS	(1.060)	\$ 114,387	\$ 38,121	\$ 37,350	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000		
TRANSFERS--ADVANCES--MISC.	(1.060)	\$ 318,580	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
TOTAL REVENUE	(2.080)	\$ 14,738,656	\$ 14,592,433	\$ 15,094,397	\$ 15,075,393	\$ 15,481,436	\$ 15,580,080	\$ 15,682,841	\$ 15,789,762		
		EXPENSES									
SALARIES	(3.010)	\$ 7,269,632	\$ 7,476,875	\$ 7,810,553	\$ 8,019,315	\$ 8,290,418	\$ 8,614,140	\$ 8,890,134	\$ 9,168,400		
BENEFITS	(3.020)	\$ 2,072,055	\$ 3,164,839	\$ 3,267,805	\$ 3,526,615	\$ 3,700,047	\$ 3,879,548	\$ 4,065,332	\$ 4,257,619		
PURCHASED SERVICES	(3.030)	\$ 2,391,588	\$ 1,843,686	\$ 1,739,794	\$ 2,035,559	\$ 2,055,915	\$ 2,076,474	\$ 2,097,238	\$ 2,118,211		
SUPPLIES	(3.040)	\$ 282,885	\$ 387,338	\$ 445,379	\$ 578,993	\$ 607,942	\$ 638,339	\$ 702,173	\$ 772,391		
CAPITAL EXPENDITURES	(3.050)	\$ 109,256	\$ 5,971	\$ 23,168	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000		
OTHER EXPENSES	(4.300)	\$ 203,279	\$ 203,506	\$ 243,429	\$ 262,290	\$ 270,159	\$ 278,263	\$ 286,611	\$ 295,210		
TRANSFERS OUT	(5.010)	\$ 402,163	\$ 359,911	\$ 635,165	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000		
TOTAL EXPENSES	(5.050)	\$ 12,730,858	\$ 13,442,125	\$ 14,165,293	\$ 14,902,772	\$ 15,404,480	\$ 15,966,765	\$ 16,521,490	\$ 17,091,830		
SURPLUS / DEFICIT	(6.010)	\$ 2,007,798	\$ 1,150,309	\$ 929,104	\$ 172,622	\$ 76,955	\$ (386,685)	\$ (838,648)	\$ (1,302,068)		
BEGINNING CASH BALANCE	(7.010)	\$ 5,092,539	\$ 7,100,337	\$ 8,250,646	\$ 9,179,750	\$ 9,352,372	\$ 9,429,327	\$ 9,042,642	\$ 8,203,994		
ENDING CASH BALANCE	(7.020)	\$ 7,100,337	\$ 8,250,646	\$ 9,179,750	\$ 9,352,372	\$ 9,429,327	\$ 9,042,642	\$ 8,203,994	\$ 6,901,926		
True Days Cash		204	224	237	229	223	207	181	147		
Salary & Benefits as a % of Revenue		63.38%	72.93%	73.39%	76.59%	77.45%	80.19%	82.61%	85.03%		



Chippewa Local Schools 5-Year Forecast Assumptions November, 2023

Ira D. Hamman, Treasurer

Revenues:

Line 1.010

Real Estate Tax

Real Estate & Public Utility Personal Property (PUPP) tax revenues account for approximately 39% of the total revenue for the school district. The collections for FY-2024 are up \$68,576 over the same period a year ago (+4%). An increase of 5% is forecasted for FY-2024, followed by an increase of 10% in FY-2025 to account for the reappraisal in 2023. It is expected that the reappraisal will show an increase in residential/agricultural values in excess of 35%. A modest 2% per year increase has been projected for the final 3 years of this forecast.

Line 1.020

Tangible Personal Property Tax

The collection for the first 2 quarter of FY-2024 is down by \$65,244. As a result, a 10% reduction in taxes is forecasted for FY 24, followed by 2% reduction in each of the following years as public utility personal property values depreciate (decrease).

Over the past 3 years the district has realized an increase in PUPP values due to the Nexus Pipeline which runs through the district. Original property values were estimated at almost \$66 million. Nexus filed a complaint first in December of 2019 to reduce values by 38.5% and subsequently filed a second complaint in January of 2020 to reduce the values by 52%. Currently, Nexus is paying on approximately \$33 million of valuation. Forecasted revenues from Nexus are based on the reduced value with no anticipated increase in valuation. Once the complaint is settled the value could be increased thus causing Nexus to owe the district

additional tax dollars. Conversely, the value could be further reduced creating a District obligation to refund a portion of taxes already paid by Nexus. This revenue source will be updated once final value determination is completed.

Line 1.030

Income Tax

The district has a 1% SDIT that was renewed in the November 2022 general election. The income tax is forecasted to be flat for FY-2024 as the first two collections in FY-2024 were down slightly. A 2% increase has been forecasted for the remaining years.

Line 1.035

State Basic Aide

Beginning in FY-2022, Ohio adopted the Fair School Funding Plan (FSFP). Funding is driven by a base cost methodology that incorporates the four components identified as necessary to support the education process. The Base Cost is currently calculated for two years using a statewide average from historical data.

The forecast assumes no growth for the life of this forecast. We are on a guarantee with the new state funding plan. The guarantee keeps us from having any reductions in state aid.

Line 1.040

Restricted State Aide

Restricted State Aide funding is part of the State's funding of public schools for the purpose of providing dollars for specific areas of education to include Disadvantaged Pupil Impact Aide; English Learners; Gifted Students; and Career Technical Education.

Student Wellness & Success monies, previously Fund 467, is now included in the state basic aide formula and shows up as part of the Restricted State Aide within the General Fund. No growth has been projected for this category.

Line 1.050

State Share of Local Property Taxes

This was tax reform from the 1970's when property taxes were rising significantly. The State passed two pieces of legislation. First, the Rollback which in effect rolled back 10% of taxes for all residential property owners. The second piece provided additional relief for seniors whose annual income fell beneath State guidelines. The State, in return, reimburses the school district for this lost revenue. This line item was previously titled as "Property Tax Allocation." There is no increase forecasted for this line.

Line 1.060
State of Ohio – Other Receipts

Casino revenue is included in this line which began in FY 2013. Historically, there is minimal change in the amount of revenue the District receives on an annual basis.

Tuition & Open Enrollment

The District offers open enrollment for those families not living in the Chippewa district but wanting to enroll their students at one of our schools. Both open enrollment in and out will be “netted” and included with state unrestricted aid. The District continues to receive preschool tuition and special education tuition for any court placed students in our district. No changes are forecasted on this line.

Interest on Investments

Cash not needed for immediate operations is invested during the year. Interest rates for our investments have increased dramatically. FY24 will show over a \$56,000 increase in interest income. The forecast shows a decreasing amount each year to account for potential softening of interest rates along with a diminishing of cash balances.

Federal Revenue

The Medicaid Schools Program (MSP) has been developed to include federal Medicaid matching funding for specific direct services (including targeted case management), certain administrative activities, and specialized transportation.

Advances - In & Refund of Prior Years

There are no scheduled advances in the forecast.

Expenses:

Line 3.010
Salaries & Wages

The district negotiated a 3.25, 2.75 & 2.75% base wage increase for FY-2024-FY-2026 for both bargaining units. An additional one-time bonus of \$55,000 is included in the FY-2024 forecast. The district has used Fund 467 (Student Wellness and Success Fund) since FY-2022 to cover the cost of the school nurse with those costs returning to the general fund in FY-2024.

Beginning in FY-2025, one additional teacher, one aide and a half-time nurse has been added to the staffing forecast.

Line 3.020
Fringe Benefits

STRS/SERS

The district pays 14% of each dollar paid in wages to either the State Teachers Retirement System or the School Employees Retirement System as required by Ohio law.

Health Insurance

FY-2024 includes no premium increase. FY-2025 through FY-2027 includes a 6% premium increase

Workers Compensation & Unemployment Compensation

Workers Compensation is expected to remain at about 0.6% of wages for this five year forecast which is in line with recent historic growth. Unemployment Compensation (UC) has been negligible.

Medicare

Medicare costs will continue to increase due to the projected increase in wages. The contribution rate is 1.45%. These amounts are growing at the general growth rate of wages.

Line 3.030
Purchased Services

Expenses in this category include: professional & legal services, utilities and contracted educational services. A 17% increase in FY-2024 is forecasted to account for an increase in special education needs. A more normal increase of one percent has been forecasted for the remaining years.

Line 3.040
Supplies, Materials, Textbooks

New textbooks or instructional materials can vary greatly between the years and can be a significant expense in this category. Major curriculum purchases for reading and math are planned for FY-2024 along with an increase in facility maintenance supplies. Due to the economy, a 5% increase is forecasted to plan for inflationary growth for the following 2 years followed by 10% for the final 2 years.

Line 3.050
Capital Expenditures & New Equipment

The expenditures represent administrative and instructional equipment, building and site improvements. Most large purchases are expected to be paid from the Permanent Improvement Fund.

Line 4.300
Other Objects

These expenditures include insurance, audit expenses and fees charged by the state and county for the collection of tax revenue.

Line 5.010
Transfers, Advances, Refunds Out

This account group covers fund to fund transfers and end of year short term advances (loans) from the General Fund to other Funds. Amounts advanced are limited in impact to the General Fund as the amounts are repaid as soon as dollars are received in the debtor fund.

Annually, the District will transferred funds to cover the cost of District Managed Student Activities (Fund 300) where the activities have not generated adequate funds to cover their costs. Such programs include Athletics, Drama, Music/Choir/Band and Yearbook.

The current forecast includes transferring \$150,000 to the Permanent Improvement Fund (003) and \$300,000 to the Capital Projects Fund (070).

EXHIBIT 2

Client Agreement No. C2-129535-2024 For Category Two E-Rate Funding

This Agreement is made and entered into by and between Strategic Management Solutions ("Company") of Westerville, Ohio and Chippewa Local School District ("Client") for Funding Years 2024, 2025, and 2026 of the Federal E-Rate Program.

I. CONSULTING SERVICES

A. Company agrees to provide to Client the E-Rate Consulting Services described in Exhibit A of this Agreement subject to the terms and conditions contained in this Agreement in order to obtain funding for any or all of the eligible items classified as Category Two funding under the Federal E-Rate Program which include the following:

- Broadband Internal Connections Components
- Managed Internal Broadband Services
- Basic Maintenance of Eligible Broadband Internal Connections Components.

B. Client agrees to provide Company, in a timely manner, the data and assistance listed in, but not limited to, Exhibit A of this Agreement, in order that Company can successfully complete all services required for each Funding Year of the Federal E-Rate Program covered by this Agreement.

II. TERM OF AGREEMENT

A. The term of this Agreement shall begin on the date placed by Signatory of Client on page 4 of this Agreement and shall continue until all applicable services have been completed for each Funding Year of the Federal E-Rate Program covered under this Agreement, unless one of the parties has given thirty (30) days written notice to the other party of its desire to terminate this Agreement.

III. FEE AND PAYMENT

- A.** The fees for all consulting services provided under this Agreement are indicated in the Addendum attached to this Agreement for **each** Funding Year covered by this Agreement. Client agrees to be solely responsible to Company for the fee due to Company for consulting services provided to Client under this Agreement and understands that all payments are due to Company on or before the due date shown on billing notices received by Client.
- B.** The fee for each Funding Year covered by this Agreement for which Client authorizes Company to submit FCC Form 470 and/or FCC Form 471 on its behalf is 5.00% of the approved funding amount, **with a minimum fee of \$500.00 whether or not any funding is approved.**
- C.** Client agrees that payment will be made to Company, either in a lump sum payment, due thirty (30) days after Company receives the Funding Commitment Decision Letter for Client's funding request(s), or in monthly installments, not to exceed twelve (12) installment payments.
- D.** In the event of early termination of this Agreement, Client agrees to pay any and all unpaid fees due and payable to Company as indicated in Section III.B. of this Agreement based on a payment plan mutually agreed to by both parties to this Agreement.

EXHIBIT 2

IV. PERFORMANCE

- A.** Company shall furnish consulting services for each Funding Year covered by this Agreement in the manner described in Exhibit A of this Agreement and Client shall undertake its obligations as set forth in Exhibit A of this Agreement.
- B.** Client expressly authorizes Strategic Management Solutions and its representatives to act on behalf of Client as Client's contact/agent for the Federal E-Rate Program under this Agreement.
- C.** Client expressly authorizes Strategic Management Solutions and its employees to receive the necessary data to prepare all forms and documentation required by the Universal Service Administrative Company (USAC) Schools & Libraries Division (SLD) and its representatives in order for Client to request and/or receive funding under the Federal E-Rate Program.
- D.** Client understands that Strategic Management Solutions and its representatives will not participate in any way in the competitive bid process to select the vendors that will provide the goods and/or services for which funding is requested under the Federal E-Rate Program.

V. WARRANTIES AND LIMITATIONS ON LIABILITY

- A.** Company shall be liable to Client for failure to provide any services only if such failure is due to the negligence of Company. In no event shall Company be liable for any special, incidental, consequential, or exemplary damages.
- B.** It is agreed that Company shall not be liable for any damages incurred as a result of the errors or omissions of Client, its personnel, employees, agents or users. Company shall not be liable for failure to perform if such failure is due to causes or conditions beyond its control.
- C.** Neither party to this Agreement shall be liable for delays in delivery or failure to perform any obligation hereunder, other than the obligation to make a payment due hereunder, when such delay or failure arises beyond the control of such party. This time for performance or any right or obligation, other than the obligation to make a payment due hereunder, delayed by such events, is postponed for a period equal to the delay unless the parties agree to the contrary.
- D.** The warranties and remedies set forth in this Agreement herein are in lieu of all other remedies and warranties, express or implied, including, without limitation, the warranties of merchantability and fitness for a particular purpose the Company will not be liable for any damages or expenses incurred by the Client in connection with any defect in the service or failure to perform said service by the Company. In no event will the Company be liable for any incidental or consequential damages including, without limitation, loss of use, loss of profits or claims of third parties.

VI. NOTICES

- A.** All notices permitted or required to be given to either of the parties to this Agreement shall be in writing and shall be deemed given or delivered when: (a) delivered by hand or (b) mailed, if sent by regular mail or other express delivery service (receipt requested), in each case to the appropriate addresses set forth below (or to such other addresses as the party may designate by notice to the other party hereto):

Exhibit 2

1. If to Company:
Company: Strategic Management Solutions
Contact Name: Eric Spencer
Street Address: 611-G Park Meadow Road
City/State/Zip: Westerville, OH 43081
Telephone: 866.511.2300
Email Address: eas@smserate.com

2. If to Client:
Client: Chippewa Local School District
Contact Name: Todd S. Osborn
Address: 56 N Portgae
City/State/Zip: Doylestown, OH 44230
Telephone: 330-658-6368
Email Address: todd.osborn@chippewaschools.com

VII. CONFIDENTIALITY OF INFORMATION

A. Company shall exercise ordinary care in preserving and protecting the confidentiality of information and materials furnished by Client.

VIII. GENERAL PROVISIONS

A. Successors and Assigns. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective successors, assigns, heirs and personal representatives.

B. Waiver, Discharge, etc. This Agreement may not be released, discharged, changed or modified in any manner, except by an instrument in writing signed by both parties. The failure of either party to enforce at any time any of the provisions of this Agreement or to require at any time performance by the other party of any of the provisions hereof shall in no way be construed to be a waiver of any such provisions, nor to effect either the validity of this Agreement, or any part hereof, or the right of any party thereafter to enforce each and every such provision in accordance with the terms of this Agreement. No waiver of any breach of this Agreement shall be held to be a waiver of any other or subsequent breach.

C. Captions. The captions in this Agreement are inserted as a matter of convenience and as a reference, and in no way define, limit or describe the scope or intent of this Agreement or any of the provisions hereof.

D. Severability. If any provision of this Agreement or the application thereof to any persons or circumstances shall, for any reason or to any extent, be held invalid or unenforceable, the remainder of this Agreement and the application of such provision to such other persons or circumstances shall not be affected thereby, but rather shall be enforced to the greatest extent permitted by law.

E. Rights of Persons Not Parties. Nothing contained in this Agreement shall be deemed to create rights in persons not parties hereto.

F. Controlling Law. All questions concerning the validity, operation, interpretation and construction of this Agreement will be governed by and determined in accordance with the laws of the State of Ohio.

G. Construction. When used in this Agreement, the word "including" shall mean including without limitation. Whenever the singular number is used herein and when required by context, the same shall include the plural, and the masculine, feminine, and neuter genders shall each include the others, and the word "person" shall include corporation, firm, partnership, joint venture, trust, or estate.

Exhibit 2

H. Survival. The terms, provisions, representations, and warranties contained in this Agreement shall survive the performance of consulting services. Payment for consulting services shall not be subject to any condition precedent.

I. Compliance with Law. Each party agrees to comply with all governmental laws and regulations applicable to the services contemplated by this Agreement.

J. Attorney's Fees. In the event that litigation is instituted between any of the parties in connection with any controversy or dispute arising from, under, or related to this Agreement, each party shall be responsible for its own attorney's fees and other costs incurred in such litigation.

K. Entire Agreement. This Agreement, including all attachments and addenda that are attached or referenced herein or incorporated by reference at a later date, sets forth the entire agreement between the parties with regard to the subject matter hereof. All prior and contemporaneous conversations, negotiations, possible and alleged agreements and representations, covenants, and warranties with respect to the subject matter hereof are waived, merged herein and therein superseded by this Agreement.

L. Fully Understand and Freely Enter. The undersigned hereby acknowledge that they have read and understand the foregoing. The parties to this Agreement also acknowledge that the execution of this Agreement is a free and voluntary act, done in belief that the Agreement is fair and reasonable. Finally, the parties acknowledge that they have had the right and opportunity to consult with and obtain the advice of independent legal counsel of the parties' own choosing in the negotiation and execution of this Agreement.

By signing below and on all attached addenda, Signatory of Client ("Signatory") certifies authorization to sign on behalf of Client and certifies having read, understood and agreed to the terms of this Agreement, including the provisions of Exhibit A and all addenda attached and incorporated herein by reference. Signatory certifies that all information provided by Client in connection with this Agreement is true and accurate. Signatory further certifies that the Agreement has been approved by formal action of Client's governing body, if required under that body's policy.

IN WITNESS WHEREOF, the parties have executed this Agreement to be effective on the earliest date set forth below.

CLIENT:

Chippewa Local School District
Printed Name of Client

Todd S. Osborn
Printed Name of Authorized Representative

Todd Osborn
Signature of Authorized Representative

Superintendent
Title

11/6/2023 | 2:26:09 PM EST
Date

STRATEGIC MANAGEMENT SOLUTIONS:

Eric Spencer
Printed Name of Authorized Representative

Eric Spencer
Signature of Authorized Representative

Account Manager
Title

11/6/2023 | 2:17:35 PM EST
Date

Exhibit 2

EXHIBIT A

Strategic Management Solutions (SMS) E-Rate Consulting Services

- SMS manages the entire process, except the vendor selection process and establishing direct deposit via the Form 498, which is required to obtain the funding approved by the Schools and Libraries Division (SLD) from Client's service providers.
- Through its ongoing communications with Client, SMS provides guidance to Client related to the timing and structure of technologies to be acquired by Client in the future, as they relate to E-Rate funding eligibility.
- Client benefits from SMS's established relationships with:
 - USAC Schools and Libraries Division (Data Entry, Help Desk, and Program Integrity Assurance departmental contacts)
 - Legal resources with significant E-Rate Program expertise
 - Service provider E-Rate departments
- The SMS staff maintains its knowledge base of implemented FCC Rules and Regulations for the E-Rate Program and stays up-to-date on pending rule changes that impact the following areas:
 - Eligible Services List published annually
 - Instructions for E-Rate forms
 - E-Rate Program rules
 - Funding Year application submission deadlines
- SMS completes all FCC-required forms for the E-Rate Program, including, but not limited to:
 - Form 470
 - Form 471
 - Form 486
 - Certification by Administrative Authority to Billed Entity of Compliance with the Children's Internet Protection Act Form 479
 - Billed Entity Applicant Reimbursement Form 472
 - Adjustment to Funding Commitment and Modification to Receipt of Service Confirmation Form 500
 - Service Provider Change Request, if necessary
 - Appeals process documentation, if necessary
- SMS review process
 - SMS representatives will assist with reviewing previous applications and funding decisions and projecting future purchases that are E-Rate eligible.
 - **Form 470 Process**
SMS representatives will prepare the Form 470 application(s) based on the information supplied by the Client. Prior to formally submitting the Form 470(s), Client personnel must review and approve the application(s). An authorized Client representative must certify the Form 470 via the EPC portal. The SLD will assign an Allowable Contract Date to the Client's application.

The Client is responsible for the vendor selection process. The Client will select all applicable vendors after the conclusion of the required 28-day bid process and is responsible for selecting vendors that are authorized as service providers under the Federal E-Rate Program for all funding categories. Client is responsible for retaining all bidding documentation for 10 years.

Exhibit 2

- **Form 471 Process**

The Client must allow 28 days to pass before selecting its service providers and/or signing any contracts pursuant to the posted Form 470(s). Once all agreements are finalized, SMS will prepare the Form 471(s). At this point, the Client must provide to SMS the final poverty data in order to finalize the Client's discount level. Prior to formally submitting the Form 471(s), Client personnel must review and approve the application(s). An authorized Client representative must certify the Form 471 via the EPC portal.

- **Form 486 Process**

Upon receiving a Form 471 Funding Decision Letter, SMS will begin the Form 486 process. Based on each Funding Request Number funding decision, SMS will prepare the Form 486 for the appropriate service providers with the appropriate CIPA certifications if necessary. Where applicable, SMS will assist the Client in the Form 479 CIPA Certification process. Prior to formally submitting the Form 486(s), Client personnel must review and approve the application(s). An authorized Client representative must certify the Form 486(s) via the EPC portal. Once these forms are reviewed and certified by the SLD, the Client can receive reduced invoice(s) from the service provider if the service provider offers this option.

- **Form 479 Process**

The Form 479 may be required if the Client applying for E-Rate funding is classified as a Consortium by SLD. SMS will assist the Client in determining the necessity of the Form 479.

- **Form 472 Process**

The Form 472 (also known as the BEAR Form) is the final step prior to receiving the approved discounts transferred into your bank account. Based on each Funding Request Number, SMS will prepare the Form 472(s) for the appropriate service providers. Prior to formally submitting the Form 472(s), Client personnel must review and approve the form(s). An authorized Client representative must certify the Form 472(s) via the EPC portal. Client must have completed and certified the Form 498 to receive their E-Rate reimbursement payments.

The Client is responsible for completing and certifying the Form 498 to enable the distribution of reimbursement funding via direct deposit.

- **Form 500 Process**

The Form 500 is required when certain adjustments are necessary for any Funding Request Numbers such as funding commitment amounts or service start/stop dates. This form notifies the SLD of these significant modifications. Prior to formally submitting the Form 500(s), Client personnel must review and approve the application(s). An authorized Client representative must sign the signature page to complete the Form 500 process. SMS will send the completed forms to the SLD.

Certificate Of Completion

Envelope Id: 4046F383C3C34896BF01A17E3524123D
Subject: Complete with DocuSign: E-Rate - SMS Client Agreement Renewal - Category Two
Source Envelope:
Document Pages: 6 Signatures: 2
Certificate Pages: 5 Initials: 0
AutoNav: Enabled
Envelope Stamping: Enabled
Time Zone: (UTC-05 00) Eastern Time (US & Canada)

Status: Completed

Envelope Originator:
Eric Spencer
611-G Park Meadow Road
Westerville, OH 43081
eas@smserate.com
IP Address: 65.60.167.137

Record Tracking

Status: Original
11/6/2023 2:12:03 PM

Holder: Eric Spencer
eas@smserate.com

Location: DocuSign

Signer Events

Eric Spencer
eas@smserate.com
Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:
Eric Spencer
A4407B338F234DC

Timestamp

Sent: 11/6/2023 2:16:23 PM
Viewed: 11/6/2023 2:16:32 PM
Signed: 11/6/2023 2:17:35 PM

Signature Adoption: Pre-selected Style
Using IP Address: 65.60.167.137

Electronic Record and Signature Disclosure:
Accepted: 8/11/2023 9:28:52 AM
ID: 9678eaea-df01-48a2-bc06-b7ee19b767fe

Todd Osborn
todd.osborn@chippewaschools.com
Security Level: Email, Account Authentication (None)

DocuSigned by:
Todd Osborn
37779B78DC14E4

Sent: 11/6/2023 2:17:37 PM
Viewed: 11/6/2023 2:24:21 PM
Signed: 11/6/2023 2:26:09 PM

Signature Adoption: Pre-selected Style
Using IP Address: 208.108.101.20

Electronic Record and Signature Disclosure:
Accepted: 4/19/2023 12:02:49 PM
ID: 276d789b-c63a-4f35-9f1c-c1d0159126fd

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Jackie Spencer
jas@smserate.com
Security Level: Email, Account Authentication (None)

COPIED

Sent: 11/6/2023 2:26:10 PM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Exhibit 2

Carbon Copy Events

Lynne Spencer
gls@reagan.com

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Status

COPIED

Timestamp

Sent: 11/6/2023 2:26:11 PM

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent

Hashed/Encrypted

11/6/2023 2:16:23 PM

Certified Delivered

Security Checked

11/6/2023 2:24:21 PM

Signing Complete

Security Checked

11/6/2023 2:26:09 PM

Completed

Security Checked

11/6/2023 2:26:11 PM

Payment Events

Status

Timestamps

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Strategic Management Solutions (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

6/20/18 2:00

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Strategic Management Solutions:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: bps@smserate.com

To advise Strategic Management Solutions of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at bps@smserate.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Strategic Management Solutions

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to bps@smserate.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Strategic Management Solutions

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

exhibit 2

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to bps@smserate.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Strategic Management Solutions as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Strategic Management Solutions during the course of your relationship with Strategic Management Solutions.